2026

MVC
MULLUM VET CLUSTER

trade
service
creative
technology

Vocational Education and Training Delivered to Secondary Schools

VCE VET program chart 2025

Get VET

VCE VET program	VET Qualification	Units 1 & 2	Units 3 & 4	Scored	Non-scored
Agriculture, Horticulture, Conservation and Ecosystem Management	Certificate II in Agriculture	✓	✓		✓
	Certificate II in Horticulture	✓	✓		✓
	Certificate II in Conservation and Ecosystem Management	✓	✓		✓
	Certificate II in Rural Operations	✓	✓		✓
Animal Care	Certificate II in Animal Care	✓	✓		✓
Apparel, Fashion and Textiles	Certificate II in Apparel, Fashion and Textiles	✓			✓
Applied Language	Certificate II in Applied Language	✓	✓		✓
	Certificate III in Applied Language	✓	✓		✓
Automotive	Certificate II in Automotive Vocational Preparation	✓			✓
Building and Construction	Certificate II in Building and Construction Pre-apprenticeship	✓	✓		✓
	Certificate II in Construction Pathways	✓	✓		✓
Business	Certificate III in Business	✓	✓	✓	
Cisco	Cisco – CCNA v7	✓	✓		✓
Civil Infrastructure	Certificate II in Civil Construction	✓			✓
	Certificate II in Active Volunteering	✓	✓		✓
Community Services	Certificate II in Community Services	✓	✓		✓
	Certificate III in Community Services	✓	✓	✓	
	Certificate III in Early Childhood Education and Care	✓	✓		✓
Creative and Digital Media	Certificate III in Creative Industries	✓	✓		✓
	Certificate III in Screen and Media	✓	✓	✓	
Dance	Certificate II in Dance	✓			✓
	Certificate III in Dance	✓	✓	✓	
Electrical Industry	Certificate II in Electrotechnology (Pre-vocational)	✓	✓		✓
	Certificate II in Electrotechnology (Career Start)	✓	✓		✓
Engineering Studies	Certificate II in Engineering Studies	✓	✓	✓	
Equine Studies	Certificate III in Equine Studies	✓	✓	✓	
Events and Tourism	Certificate II in Events	✓	✓		✓
	Certificate II in Tourism	✓	✓		✓
	Certificate III in Tourism	✓	✓		✓
Furnishing	Certificate II in Furniture Making Pathways	✓	✓		✓
	Certificate II in Retail Cosmetics	✓	✓	✓	
Hair and Beauty	Certificate II in Salon Assistant	✓			✓
	Certificate III in Beauty Services	✓	✓	✓	
	Certificate III in Make-Up	✓	✓	✓	
Health	Certificate II in Health Support Services	✓	✓	✓	✓
	Certificate III in Allied Health Assistance	✓	✓	✓	✓
	Certificate III in Health Services Assistance	✓	✓	✓	
Hospitality	Certificate II in Hospitality	✓	✓	✓	✓
	Certificate II in Cookery	✓	✓	✓	
Information and Communications Technology	Certificate II in Applied Digital Technologies	✓	✓	✓	✓
	Certificate II in Information Technology	✓	✓		✓
Integrated Technologies	Certificate II in Integrated Technologies	✓			✓
Laboratory Skills	Certificate II in Sampling and Measurement	✓			✓
	Certificate III in Laboratory Skills	✓	✓	✓	
Music	Certificate II in Music	✓			✓
	Certificate III in Music	✓	✓	✓	✓
Plumbing	Certificate II in Plumbing (Pre-apprenticeship)	✓	✓		✓
Small Business	Certificate II in Small Business (Operations/Innovation)	✓			✓
Sport and Recreation	Certificate II in Outdoor Recreation	✓			✓
	Certificate III in Sport, Aquatics and Recreation	✓	✓	✓	
Visual Arts	Certificate II in Visual Arts	✓			✓
	Certificate III in Visual Arts	✓	✓		✓

www.vcaa.vic.edu.au/getvet

VICTORIAN CURRICULUM AND ASSESSMENT AUTHORITY

VICTORIA State Government

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what is VET?

Vocational Education and Training (VET) enables students to acquire workplace

skills through nationally recognised training described within an industry developed training package or an accredited course.

The achievement of a VET qualification signifies that a student has demonstrated competency against the skills and knowledge required to perform effectively in the workplace.

Features of VET

- It is a 2-year program combining senior school studies and accredited vocational education and training
- Enables students to complete a nationally recognised vocational qualification (e.g., Certificate II in Hospitality), a senior school certificate (VCE/VCE VM), vocational pathway certificate (VPC), and intermediate VCAL. at the same time
- Provides students a pathway directly to employment and/or entry to further VET studies and qualifications and may also lead to tertiary studies.
- Focuses on students developing industry specific and workplace skills and exposes students to a range of industries to help future career decisions.
- It is a vocationally oriented school program designed to meet the needs of industry.

How does VET Work?

A VET program is usually made up of:

- VET units of competency
  - Delivered by a registered training organisation (RTO) (e.g., TAFE), student's school or another school close by.
- Structured Workplace Learning (SWL)
  - This involves an employer accepting a student on a one day a week basis or one-week block. Structured Workplace Learning (40 hours per course year is recommended), enables the student to demonstrate acquired skills and knowledge in an industry setting. During the work placement, a student will have specific tasks to undertake in order to demonstrate competence. They will be regularly monitored and may be assessed on the job.

Contribution to the VCE, VM, VPC

With the exception of English there is no limit on the VET programs that may contribute to satisfactory completion of the VCE. VET may be fully incorporated into the VCE as VCE VET or Block Credit Programs.

Students who complete all or part of a nationally recognised qualification may receive credit towards satisfactory completion of their VCE and/or VCE Vocational Major. Recognition can be achieved through:

- Enrolment in a VCAA-approved VCE VET program, or a school-based or part-time apprenticeship or traineeship.
- Enrolment in any other nationally recognised qualification at Certificate II level or above – this arrangement is called block credit recognition.

For more information, please refer to https://www.vcaa.vic.edu.au/Pages/HomePage.aspx

VCE VET Programs:

- VCE VET programs are VET qualifications approved by the VCAA following consultation with schools, industry and training providers.
- VCE VET programs may lead to nationally recognised qualifications, thereby offering student the opportunity to gain both the VCE and a VET qualification,
- All VCE VET programs provide credit towards the VCE. Most VCE VET programs provide credit at Units 1 to 4 level; however, some programs provide credit at Units 1 & 2 level only.
- VCE VET programs also provide credit towards the VCE VM. Students may receive two VET credits at Certificate II level or above (180 nominal hours is required).
- Selected VCE VET programs have a study score component based on the designated Units 3 & 4 sequence of their program. For scored VCE VET programs, the study score is calculated using

assessments of each student's levels of performance. Scored programs, contribute directly to the ATAR, either as one of the primary four studies or as a fifth or sixth study.

Some programs do not provide a study score. A non-scored VCE VET program does **not** provide a study score and therefore cannot contribute towards the student's primary four. Subject to VTAC policy, where a Unit 3 & 4 sequence is available and satisfactorily completed, it may be counted as a 5th or 6th subject and contribute towards their ATAR (a 10% increment towards their ATAR (subject to VTAC policy).

Block Credit VET Programs

Students who undertake VET programs not included in the suite of approved VCE VET programs may be eligible for credit towards their VCE. VTAC may award students who receive a Units 3 & 4 sequence through Block Credit recognition a 10% increment towards their ATAR (subject to VTAC policy).
For further information, go to: http://www.vtac.edu.au/pdf/publications/choice.pdf

VET Increases Students' Learning Potential
- Broadens VCE/VCE VM options
- Develops student's capacity to make decisions and solve problems
- Helps students to gain confidence and improve communication and interpersonal skills through learning in an adult environment
- Fosters positive feedback by enabling students to demonstrate specific skills and competency
- Matches student interests and career directions through the provision of strong pathways.

VET Gives National Qualifications and Skills
- Upon successful completion of the program, students may be awarded a Nationally Accredited Qualification, Skill Set or Statement of Attainment
- VET qualifications may articulate directly into further education and training at a TAFE, other Registered Training Organisation or High Education provider, through documented pathway agreements
- VET provides access to a range of different technologies related to the type and place of work.

VET Prepares Students for the Workforce
- Provides the opportunity to trial an Industry
- Helps students explore possible areas of interest which promote further study and work choices
- Multiplies post-school opportunities
- Participation in Structured Workplace learning provides students with opportunities to develop links to Industry/Local Community employers
- Develops employability skills
- Helps students develop their knowledge of employer's expectations and real working conditions
- Develops their capacity for co-operation, teamwork, independence and leadership skills
- Assists in transition from school to work.

how to use this handbook

This **Handbook** has been designed to offer an outline of how the Mullum VET Cluster can provide an extensive selection of VET programs to students at member schools.

Disclaimer:

- All Mullum VET Cluster programs in this Handbook are offered in good faith. The Programs will be subject to confirmation of Government and other funding which at this stage is unknown. All Cluster Members, including schools, reserve the right to review, cancel or relocate any VET programs listed in this Handbook.
- Third Party Programs are those programs delivered by Third Party providers and hosted by Mullum VET Cluster members.
- The printed arrangements regarding times, venues and course outlines are subject to change or cancellation if minimum enrolment numbers are not met. Successful program applicants will be notified of changes prior to course commencement via their Home School's VET Coordinator.

VET Course Requirements

NB: - students enrolling in a VET program through the Mullum VET Cluster will be required to complete a commitment form covering their code of conduct. Further to this, additional course requirements set out by the Mullum VET Cluster must also be adhered to. It is important that parents and students take time to read the following course requirements before submitting an application form.

1. **Absences -** Students are permitted two absences a Semester or four for the year. An additional two approved absences will be allowed for school camps, excursions etc. Parents/carers are required to provide an explanation for their child's absence from school, including VET. VET coordinators, trainers and work/or workplace must be advised, where possible, in advance. Providers need to be advised of all school approved absences such as excursions, work experience etc.

2. **Punctuality -** All students are expected to arrive on time to class. Students who arrive more than 10 minutes after the class has started, and without an adequate reason may not be allowed entry and may be marked absent.

3. **Work requirements -** All tasks as assigned by the trainer/employer are to be completed by the due date. Students who fail to meet deadlines will be given a warning and a second submission date will be negotiated. Students who fail to complete all set tasks may not be able to successfully complete the Certificate.

4. **Medical information -** Before an application can be confirmed, students must return a medical form to their Home School VET coordinator. This will enable the Host School/Venue to comply with their duty of care requirements. **NB:** the medical form will be distributed to students by their home school on Application. All details shared between Home School and VET provider will be treated as confidential.

5. **Student commitment forms -** This form is part of the Application process and outlines all student responsibilities regarding work requirements, student behaviour and course expectations. Failure to complete and submit this form will jeopardise a student's application for a program.

6. **Program costs -** All VET programs offered through the Mullum VET Cluster attract costs. Through the clustering arrangement these costs are kept to a minimum where possible. Program costs will vary according to the purchase of training hours, the materials required by students to complete the program, uniforms, trade materials, transport, books and equipment required. **NB:** There is a deadline of when students need to be withdrawn from their course before incurring costs, usually the first Friday in March.

7. **Unique Student Identifier Number (USI number) -** Since 2015, school students participating in nationally recognised accredited training will require a Unique Student Identifier (USI). The USI will provide students with the ability to obtain a complete record of their Vocational Education and Training (VET) enrolments and achievements from a single online source. Students often need to provide evidence of their academic achievements, for example when applying for a job or to undertake further study. The USI enables students to obtain a full transcript of all of the accredited VET training they have undertaken from the time the USI comes into effect, or an extract of it that shows the particular achievements they want it to. A student must provide their USI number to their Home School on application The VET training provider must also be presented with the USI number if the student is to receive a statement of attainment or qualification. While students can apply for their own USI, **schools** can also apply on behalf of students with the student's permission. Suggested forms of ID for young students would be a Medicare number, Australian Birth Certificate or Citizenship Certificate. Further information about the USI will be provided by your school's VET Coordinator and is also available at: https://www.usi.gov.au/ - see Application form.

8. **Structured Workplace Learning -** Structured Workplace Learning is a key feature of VET programs that supports the gaining of skills and knowledge. SWL involves an employer accepting a student on a one day a week basis or a week block basis, enabling the student to demonstrate acquired skills and knowledge in an industry setting. During the work placement, a student will have specific tasks to undertake to demonstrate competence. The student will be regularly monitored and may be assessed on the job. **NB:** all required documentation can be sourced from the Home School.

9. **Reports -** All students undertaking a Mullum VET Cluster program will receive an official written report indicating their progress in the program. These reports are issued by the training providers to the student's Home School and will include information on completed competencies, student learning, attendance and behaviour. Parents will receive a copy of these reports in Term 2 and 4. Completed Certificates will be sent directly to the student at the completion of the course. Schools will forward reports and certificates to students. It should be noted that completed certificates might not be sent until the following year in accordance with graduation processes from the various TAFE and Registered Training Institutions. Students completing Units of Competency from a VET program will receive a VET Statement of results from the VCAA at the end of each school year.

10. **Student behaviour -** Currently, there are over 1000 students undertaking VET programs through the Mullum VET Cluster. If these programs are to remain available to all Cluster students, it is imperative that students abide by the RTO and Host School's policies and procedures whenever they are on site. This includes meeting Occupational Health and Safety requirements in and out of the classroom. Attitude and behaviour are to be of the expected standard.

11. **Catch up classes -** Where necessary, students may be required to attend catch up classes after school, during the school holidays or on the weekend. The student and/or parent will be required to cover any additional costs related to these classes should they be applied.

12. **Absence from a Scored Assessed Task – Year 2 units only -** Students who are absent from class on a day when a Scored Assessed Task is held:
    - Parents/Carers are required to advise the VET Coordinator at school and their VET Trainer by 9:00am.
    - Provide a medical certificate immediately on return to school. A copy should be given to the VET Coordinator by 9:00am and a copy should be faxed to the VET Trainer.
    - The VET Trainer in conjunction with the student's VET Coordinator will determine whether the absence is excused and whether rescheduling the missed task will be granted. Students who fail to report to their VET Coordinators on their first day back at school by 9:00am will not have their Scored Assessment Task rescheduled.

13. **Withdrawal from a VET program -** Mullum VET Cluster programs are successful because students are able to access programs offered by member schools. It should be noted by students and parents that failure to abide by the above course requirements may result in a student being withdrawn from a program at full cost to parents.

14. **Additional course information -** For further information on VET programs please refer to the Victorian Curriculum and Assessment Authority website: http://www.vcaa.vic.edu.au/vet/index.html

15. **Block credit recognition -** Students may be eligible for credit towards the VCE if they have completed or are completing training in a nationally recognised VET qualification that is not included in the suite of approved VCE VET programs. Credit towards the VCE may be available for full or partial completion of a nationally recognised qualification at Australian Qualification Framework Level II and above. This credit is referred to as 'Block Credit Recognition'. To be eligible for Block Credit Recognition the student must be enrolled in the VCE.

16. **Child Safe Standards -** The schools and institutions affiliated with the Mullum VET Cluster are safe and inclusive environments. The Mullum VET Cluster has a zero tolerance for child abuse and is committed to acting in the best interests of keeping children safe, in accordance with Ministerial Order 870 and The Victorian Child Safe Standards
    - https://www.education.vic.gov.au/school/principals/spag/safety/Pages/childsafestandards.aspx

17. **International Students – Please note that many TAFE institutions will not enrol International Students into a VET program, and this includes Swinburne University of Technology and Box Hill Institute.**
    a. Mullum VET Cluster advises that any International Student who undertakes a VET Course may receive a Certificate of Attainment but may not receive the Qualification.
    b. The score may be counted towards their VCE.
    c. It is the Home School responsibility to present this information to students and parents/carers.

The Three Steps to Apply for a VET Program

Step 1:

- Read the handbook and course requirements carefully.
- Speak to your Home School VET Coordinator; select your program and complete the Expression of Interest (EOI) form provided by your Home School
- Submit the EOI to your VET Coordinator by the due date printed on the form.
    - Please note that some Institutions require additional application procedures to be fulfilled before application is considered and completed.

Step 2:

- Your student's Home School VET Coordinator will process the EOI form through the Mullum VET Cluster portal and commence the enrolment process.
    - **NB:** EOI form submission does not mean that the student is ENROLLED.

Step 3:

- Host School/Providers will consider all Expression of Interests and advise in regard to **Enrolment of Students**. Home Schools will have access to this information through the Mullum VET Cluster portal and communication from the Host School/Provider.

NB: There are costs associated with each program. Applicants should contact their Home School VET Coordinators for an estimate of costs.

who is the mullum VET cluster?

The Mullum VET Cluster is a co-operative group of 50+ Government, Catholic and Independent schools and Registered Training Organisations, operating in partnership. Our aim is to bring cost effective VET programs to as great a number of students as possible who reside in the Eastern corridor of Victoria.

Mullum VET Cluster Members Include:

Australian Institute of Professional Technique
Australian College of Dramatic Arts
Aquinas College
Bayswater Secondary College
Belgrave Heights Christian School
Berrengarra School
Billanook College
Blackburn High School
Boronia K-12 College
Box Hill High School
Box Hill Senior Secondary College
Brentwood Secondary College
Chairo Christian School
Cire Community School
Cire Services
Croydon Community School
Doncaster Secondary College
Donvale Christian College
East Doncaster Secondary College
Eastern Ranges
Emerald Secondary College
Emmaus College
Fairhills High School
Fernbrook School
Forest Hill College
Glen Waverley Secondary College
Heathmont College
Heritage College Knox
Highvale Secondary College
Hillcrest Christian College
Indie School
Inspiring Training Academy
Lilydale Heights College
Luther College
Mater Christi College
Mazenod College
Melba College
Melbourne Rudolf Steiner School
Monbulk College
Mountain District Learning Centre
Mount Waverley Secondary College
Mullauna College
National Drones Training Institute
Nazareth College

Norwood Secondary College
Nunawading Christian College
Oakwood College
Officer Secondary College
Our Lady of Sion College
Oxley College
Pakenham Secondary College
Ranges Tec
Ringwood Secondary College
Ringwood Training
Rowville Secondary College
Scoresby Secondary College
Sherbrooke Community School
St Andrew's Christian College
St Joseph's College – Ferntree Gully
Swinburne Senior Secondary College
Templestowe College
The Avenue School
The Knox School
The Masters Institute of Creative Education
Tintern Grammar
Upper Yarra Secondary College
Upwey High School
Urban College
Vermont Secondary College
Virtual Schools Victoria
Wantirna College
Warrandyte High School
Waverley Christian College
Wellington Secondary College
Wesley College – Glen Waverley
Wheelers Hill Secondary College
Whitefriars College
William Angliss Institute
Yarra Hills Secondary College – Mooroolbark
Yarra Valley Grammar School
Yea High School – Wantirna Campus

acting

22576VIC Certificate III in Acting (Screen)
Australian College of Dramatic Arts

Course Aims
The course is at AQF Level 3 (Certificate III) and recommended that students have literacy and numeracy competencies equivalent to Australian Core Skills Framework (ACSF) Level 2. The course is complementary to VCE Drama and Theatre Studies, but as a VETDSS subject gives the opportunity to students to explore the Australian Film and Television Industry with its diversity of content specifically responding to the increase in 'streaming' services, which offer more employment opportunities in cast and crew jobs. Many students experience acting on stage, but the technique is far different when working in front of the camera. This course gives students the opportunity to learn basic employment skills, CV writing, face to face interviews, working with Industry professionals. The continual practice of working in front of camera gives students the chance to increase their confidence and communication levels. The skills acquired through the duration of this course are extremely valuable as they are transferable to other employment areas.

Course Delivery - Location and Times
Year 1: The Australian College of Dramatic Arts, MBCTA Youth Theatre (Boronia) Monday 4:30pm – 7:30pm **OR** Wednesday 2:00pm – 5:00pm (will be made available when Monday class is at capacity). **Please note:** there may be occasion when the Year 1 classes will need to be combined. Students will be notified well in advance.
Year 2: The Australian College of Dramatic Arts, MBCTA Youth Theatre (Boronia) Wednesday 5:00pm – 8:00pm
Mode of Delivery Classroom based.
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL

All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to www.vcaa.vic.edu.au

It is recommended that students have literacy and numeracy competencies equivalent to ACSF Level 2 and AQF Level 3, suitable to undertake a Certificate III in Acting (Screen). This certificate provides the minimum 180 hours required to achieve two units towards VCE and two VCE VET Credits in the VM, also providing 2 credits towards the VPC.
*Please note the minimum VET requirement for the VPC is one credit = 90 hours.

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **22576VIC – Certificate III in Acting (Screen)**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Australian College of the Dramatic Arts RTO: 3139 **RTO Student Information:** Please refer to www.acda.vic.edu.au and www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** NA **Excursions:** Students are required to attend compulsory VET industry days and visits to set (if available) which run throughout the duration of the 2-year course. **Work Placement:** Not required. **Other:** NA

Future Pathways and Opportunities

Complementary studies:	• Drama		• Theatre Studies		
Pathways:	• Diploma of Arts – Acting • Advanced Diploma of Arts		• Degree of Creative Arts/Drama		
Possible Future Career Opportunities:	• Actor • Agent • Casting Consultant • Director	• Drama Teacher • Producer • Stage Manager • Writer		• Lighting and Sound Technician • Technical Crew Member • Make-Up Artist	

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
BSBXTW301	Work in a team	40	C
BSBPEF301	Organise personal work priorities	30	C
CUAWHS302	Apply work health and safety practices	10	C
CUAIND201	Develop and apply creative arts industry knowledge	20	C
CUAMPF302	Prepare for performances	35	C
VU23078	Prepare and present self for auditions	45	C
VU23079	Develop script knowledge and performance skills	45	C
VU23080	Develop acting techniques	45	C
	Total nominal hours	**270**	

Units covered in the second year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
BSBTWK301	Use inclusive work practices	30	C
CUAIND402	Provide freelance services	30	C
FNSCUS401	Participate in negotiations	20	C
VU23081	Expand skills for auditions	50	C
VU23082	Expand script knowledge and performance skills	50	C
VU23083	Extend acting technique	50	C
VU23084	Write the script	50	C
Choose 1 Elective			
CUACAM401	Shoot a wide range of screen content	70	E
CUAAIR302	Develop techniques for presenting to camera	30	E
CUADRT502	Direct performers for screen productions	50	E
CUADRT602	Audition and select performers	50	E
CUAMUP401	Design, apply and remove make-up	160	E
	Nominal hours over two years	**580 - 710**	

creative

animal care

ACM20121 Certificate II in Animal Care
Donvale Christian College

Donvale Christian College

Course Aims

This is a general qualification for entry into sectors of the animal care and management industry, where workers provide care for animals in workplaces such as animal shelters, kennels, catteries, sanctuaries and veterinary clinics. At this level, work takes place under direct supervision within clearly defined guidelines for work activities.

This course is designed to provide you with an understanding of the basic skills and knowledge to enter the Animal Care and Management industry and become an animal carer, animal welfare worker or farm hand. Completion of this course will assist you to make an informed decision regarding pursuing a career within the animal industry.

Course Delivery - Location and Times

Year 1: Donvale Christian College, 155 Tindals Road, Donvale. Thursday 1:15pm-5:15pm
Year 2: Donvale Christian College, 155 Tindals Road, Donvale. Thursday 1:15pm-5:15pm
Mode of Delivery: DonChristCol Farm and Classroom based
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL

All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **ACM20121 – Certificate II in Animal Care**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Wise Employment RTO: 6653 **RTO Student Information:** Please refer to the Mullum Vet Cluster website www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus. **OHS / Personal Protective Equipment:** Students need to purchase steel-capped boots and wear a hat and hard-wearing attire.	**Excursions:** Students may be required to attend planned Excursions. **Work Placement:** The VCAA strongly recommends 80 hours of structured workplace learning (SWL) placement over the duration of the program. The College runs a farm which provides options for work placement opportunities through animal exhibitions ad experiences in addition to the prescribed Vet training sessions on Wednesdays and Thursdays. **Other:** NA

Future Pathways and Opportunities

Complementary studies:			
Pathways:	• Certificate III in Animal Care		
Possible Future Career Opportunities:	• Welfare Organisation worker • Animal Care Attendant • Animal Shelter Attendant	• Animal Rescue Centre worker • Farmhand Alpaca Stud • Farm Manager	• Kennel Hand • Cattery Attendant • Pet Shop Attendant • Assistant Dog groomer

UOC **Units of Competency**

Units covered in the second year 2026:

Unit Code	Unit Name	Nominal Hours	Core or Elective
ACMBEH302	Provide enrichment for animals	40	E
ACMGEN204	Assist in health care of animals	40	C
ACMGEN205	Source and provide information for animal care needs	40	E
ACMGEN309	Provide basic animal first aid	40	E
AHCLSK215	Carry out alpaca handling & husbandry operations	50	E
AHCPLY303	Maintain Health and Welfare of Poultry (from AHC20122 Cert II in Agriculture)	30	E
	Total nominal hours	**240**	

Units covered in the first year 2027:

Unit Code	Unit Name	Nominal Hours	Core or Elective
ACMGEN201	Work in the animal care industry	30	C
ACMGEN202	Complete animal care hygiene routines	30	C
ACMGEN203	Feed and water animals	40	C
ACMSUS201	Participate in environmentally sustainable work practices	20	C
ACMWHS201	Participate in workplace health and safety processes	40	C
BSBCMM211	Apply communication skills	40	C
	Total nominal hours	**200**	

service

apparel, fashion and textiles

MST20722 Certificate II in Apparel, Fashion and Textiles
Boronia K-12 College

Course Aims
This qualification is designed for entry-level workers in the textile, clothing, and footwear industry, and provides a solid foundation for individuals seeking to develop basic skills and knowledge in this creative industry. Students develop skills from sewing materials by machine, to identifying and handling fabrics and textiles. Students explore design concepts, pattern modification, textile product assembly, and create their own simple headpiece. They learn and perform basic work tasks, following established routines and procedures. Students acquire essential communication skills, participate in environmentally sustainable work practices, and learn to prioritise workplace safety.

Course Delivery – Location Times
Year 1: Boronia K-12 College, 37-39 Albert Avenue, Boronia. Wednesday 12:30pm - 5:00pm
Please note an online support session will be available one day a week from 3:30pm-4:00pm, can be used for theory catchup. Day to be advised.
Year 2: NOT AVAILABLE IN 2026
Mode of Delivery: Classroom based
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL

All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCCA Get VET resource: VCE-VET-program-chart.pdf Students who receive a VCE VET Unit 3–4 sequence for the VCE VET Apparel, Fashion and Textiles qualification will be eligible for an increment towards their ATAR (10% of the lowest study score of the primary four studies).

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **MST20722 Certificate II in Apparel, Fashion and Textiles**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Ripponlea Institute (part of the ReadCloudVET group) RTO: 21230 **RTO Student Information:** Please refer to https://www.boroniak-12.vic.edu.au/our-college/key-policies/ and www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** All sewing equipment is provided. Students will be required to bring a laptop to every class. **Excursions:** NA **Work Placement:** NA **Other:** NA

Future Pathways and Opportunities

Complementary studies:	• Product Design		• Art Making and Exhibiting	
Pathways:	This course is relevant to students wishing to pursue a career in the fashion, textiles or design industries. • Certificate IV in Apparel and Fashion • Certificate IV in Design • Diploma in Fashion Styling • Diploma in Design • Bachelor's Degree in Fashion			
Possible Future Career Opportunities:	• Photographer • Social Media • Marketing • Fashion Design	• Digital Creator • Product Developer • Fashion Stylist • Advertising	• Manager • Brand Strategist	

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
MSMWHS200	Work safely	30	C
MSTAT2005	Sew materials by machine	60	C
MSTGN2018	Work in the TCF industry	40	C
BSBCMM211	Apply communication skills	40	C
MSTGN2023	Identify and handle fabrics and textiles	80	C
MSTAT2006	Assemble simple textile products	40	E
MSMENV272	Participate in environmentally sustainable work practices	30	C
	Total nominal hours	**320**	

Units covered in the second year: AVAILABLE IN 2027

Unit Code	Unit Name	Assessment Task	Nominal Hours	Core or Elective
MSTAT2001	Prepare and communicate design concepts for simple textile products	TBA	60	E
MSTAT2002	Draw basic sketches of textile products	TBA	30	E
MSTAT2010	Use basic textile production processes	TBA	40	E
MSTAT2003	Modify patterns	TBA	50	E
MSTML1001	Make a simple headpiece	TBA	40	E
		Total Nominal hours	**220**	

creative

automotive

AUR20720 Certificate II in Automotive Vocational Preparation
Ringwood Training

Course Aims
VET delivered in secondary colleges Automotive Studies is ideal for students who want a hands-on practical applied learning study that contributes to VCE, VCE VM and VPC. The Certificate II prevocational course includes teamwork and practical work tasks. The course includes skills and knowledge required to perform a range of tasks related to servicing and repairing mechanical components/systems of cars within an automotive service and repair business. It is suitable for entry into the automotive retail, service and repair industry. Students may transition into an SBAT (School based Apprenticeship and Traineeship) in Automotive Vehicle Technology then take up a full time Certificate III Light Vehicle Mechanical Technology or Heavy Stream apprenticeship.

Course Delivery - Location and Times
Year 1: Ringwood Training, 3 Hill Street, Ringwood East. Wednesday 8:00am-12:30pm; Wednesday 1:00pm-5:30pm
Year 2: Ringwood Training, 3 Hill Street, Ringwood East. Wednesday 8:00am-12:30pm; Wednesday 1:00pm-5:30pm
Mode of Delivery: Classroom/workshop based
Duration: 2 years part time

Automotive Training – Competency Based Overview
In automotive training, competency-based assessments focus on evaluating a student's ability to perform tasks in a realistic workplace setting. This includes:
Hands-On Learning in a simulated workshop environment
- Assessments are conducted where the student will complete tasks in a workshop setting that closely mirrors what they would experience on the job.

Direct Observation
- Trainers directly observe the student performing the tasks, evaluating their ability to apply the knowledge and skills outlined in the competency standards.
- Trainers will often ask questions about the student's understanding of the tasks they are performing, ensuring they can not only demonstrate the basic skill but also explain the reasoning behind it.

Student Expectations
To succeed, students must:
- Arrive on time and be ready to start each class.
  - Bring all required items - a pen, their uniform and safety boots
- Meet a minimum attendance rate of 90%
  - Students who fall below this level will make it difficult to complete all the allocated class/workshop learning and assessments.

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Ringwood SC (Ringwood Training) RTO: 22475 **RTO Student Information:** Please refer to http://www.rt.vic.edu.au/student-handbook and www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** Workwear and steel-cap leather work boots required. No bib and brace overalls. Clear lens safety glasses will be supplied. (Work shirt to be purchased at student expense. This is not covered by the Materials fee.) **Excursions:** Industry e.g. HSV, Fox Museum. (If conducted this is not covered by the Materials Fee. It is at student expense.) **Work Placement:** Not required but is strongly recommended. **Other:** NA

On successful completion of this program the student will achieve credit towards VCE, VCE VM and VPC.
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCCA Get VET resource:
VCE-VET-program-chart.pdf
Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **AUR20720 - Certificate II in Automotive Vocational Preparation**

Future Pathways and Opportunities

Pathways:	• Certificate II in Automotive Vehicle Servicing (as a School-based Traineeship) • Certificate IV in Automotive Technology	• Certificate III in Light Vehicle Mechanical Technology • Diploma of Automotive Technology • Certificate III in Heavy Vehicle
Possible Future Career Opportunities:	Australia's modern vehicle fleet requires highly skilled Light Vehicle Motor Mechanics to maintain, service and repair vehicle mechanical and electrical components. The range of tasks undertaken by motor mechanics includes working on engines, transmissions, steering systems and much more. Today's motor mechanic needs to be highly literate and numerate and should have the capacity to be trained to use a range of electronic vehicle diagnostic software. Many tradespeople in this field become highly sought-after specialists, and some move across into electrical and heavy vehicle roles over time.	

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
AURAEA002	Follow environmental and sustainability best practice in an automotive workplace	25	C
AURASA102	Follow safe working practices in an automotive workplace	20	C
AURLTA101	Identify automotive mechanical systems and components	25	C
AURTTK102	Use and maintain tools and equipment in an automotive workplace	20	C
AURLTJ113	Remove, inspect and refit light vehicle wheel and tyre assemblies	20	E
AURTTA127	Carry out basic vehicle servicing operations	40	E
AURTTE008	Dismantle and assemble multi-cylinder four-stroke petrol engines	40	E
	Total nominal hours	190	

Units covered in the second year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
AURAFA103	Communicate effectively in an automotive workplace	20	C
AURAFA104	Resolve routine problems in an automotive workplace	20	C
AURETR103	Identify automotive electrical systems and components	25	C
AURETK003	Operate electrical test equipment	40	E
AURETR115	Inspect, test and service batteries	10	E
AURTTB007	Remove and replace brake assemblies	20	E
AURTTC004	Remove and replace radiators	20	E
AURTTD006	Remove and replace vehicle front suspension springs	25	E
	Total nominal hours	180	

trad_e

aviation (remote pilot)

AVI30419 Certificate III in Aviation (Remote Pilot)
National Drones Training Institute

Course Aims
The qualification is relevant to individuals operating remotely piloted aircraft systems (RPAS), in compliance with relevant regulatory requirements of the Civil Aviation Safety Authority (ASA) and national operating standards. A more detailed course description can be seen here: https://training.gov.au/Training/Details/AVI30419

Course Delivery - Location and Times
Year 1: Elisabeth Murdoch College, 80 Warrandyte Road, Langwarrin. Wednesday 1:00pm – 4:30pm
Year 2: Elisabeth Murdoch College, 80 Warrandyte Road, Langwarrin. Wednesday 1:00pm – 4:30pm
Mode of Delivery Classroom/Park based
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL

All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCCA Get VET resource: VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **AVI30419 – Certificate III in Aviation (Remote Pilot)**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Beverly College Pty Ltd T/A National Drones Training Institute RTO: 41441 **RTO Student Information:** Please refer to www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** Hi-Vis Vest required for practical sessions, provided by National Drones Training Institute. **Excursions:** • **National Drones** - Commercial Drone Operation. • **Airservices** – Melbourne Air Traffic Control Tower. • **Victoria Police** RPAS (Remote Pilot Division) **Work Placement:** Not required. **Other:** NA

Future Pathways and Opportunities

Complementary studies:	• Remote Pilot Licence (RePL) and Aeronautical Radio Operator Certificate (AROC) - CASA		
Pathways:	• Diploma of Police Search and Rescue • Diploma of Property Services (Asset and Facility Management) • Advanced Diploma of Public Safety (fire Fighting Management) • Diploma of Aviation	• Diploma Commercial Pilot • Diploma Commercial Helicopter Pilot • Advanced Diploma Pilot in Command • Advanced Diploma of Conservation and Land Management	
	The use of drones as a tool to capture and analyse data is being utilised over a vast number of career pathways, providing upskilling opportunities in technology, necessary for future jobs.		
Possible Future Career Opportunities:	• Engineering • Surveying • Law Enforcement • Building/Asset Inspection	• Energy / Utility Sectors • Artificial Intelligence • Telecommunications • Mining	• Forensics • Emergency Services • Computer Science • UAV/Drone Pilot

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
AVIY0031	Apply the principles of air law to remote pilot aircraft systems operations	15	C
AVIY0027	Operate multi-rotor remote pilot aircraft systems	20	E
AVIH0006	Navigate remote pilot aircraft systems	45	C
AVIW0004	Perform operational inspections on remote operated systems	30	C
AVIY0053	Manage remote pilot aircraft systems energy source requirements	25	C
AVIE0003	Operate aeronautical radio	25	E
AVIE0005	Complete a Notice to Airmen (NOTAM).	20	E
AVIW0008	Conduct aerial search using remote piloted aircraft	30	E
	Total nominal hours	210	

Units covered in the second year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
AVIZ0005	Apply situational awareness in remote pilot aircraft systems operations	5	C
AVIF0021	Manage human factors in remote pilot aircraft systems operations	20	C
AVIW0028	Operate and manage remote pilot aircraft systems	40	C
AVIW0006	Perform infrastructure inspections using remote operated systems	35	E
AVIW0007	Perform aerial mapping and modelling using remote piloted aircraft systems	35	E
AVIY0023	Launch, control and recover a remotely piloted aircraft	30	C
AVIY0052	Control remote pilot system on the ground	25	C
	Total nominal hours	190	

technology

beauty services

SHB30121 Certificate III in Beauty Services
Inspiring Training Academy

Course Aims

This qualification reflects the role of individuals employed as beauticians to provide a range of beauty services including nail, waxing, lash and brow, and basic make-up services.

These individuals possess a range of well-developed technical and customer service skills where discretion and judgement are required and are responsible for their own outputs. This includes client consultation on beauty products and services.

Course Delivery - Location and Times

Year 1: Inspiring Training Academy, 91A Boronia Road, **Boronia**. Wednesday 9:00am – 12:30pm **OR** Wednesday 1:00pm – 4:30pm. Nazareth College, Manning Drive, **Noble Park**. Wednesday 12:30pm – 4:30pm.
Year 2: Inspiring Training Academy, 91A Boronia Road, **Boronia**. Wednesday 9:00am – 4:00pm **OR** Friday 9:00am-4:00pm. Nazareth College, Manning Drive, **Noble Park**. Wednesday 9:00am – 4:00pm
Mode of Delivery: Blended – combining face to face, online and self-paced study.
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL.

All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **SHB30121 - Certificate III in Beauty Services.**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Inspiring Training Academy Pty Ltd TOID No: 22728 **RTO Student Information:** Please refer to www.inspiringbeauty.com.au and www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus. **OHS / Personal Protective Equipment:** Students are required to wear flat closed toe shoes. All PPE for OHS will be issued to the student as per the training package requirements. **Excursions:** NA	**Work Placement:** As per the training package requirement, many units require students to complete treatments on paying clients, whilst this can be accommodated within a simulated salon environment, it is also encouraged that students seek **80 hours** of work placement in a workplace representing the course they are enrolled in. Structured workplace learning (SWL) gives students the opportunity to get on-the-job training, allowing students to strengthen the skills and knowledge of their qualification. For further information please visit the Victorian Curriculum and Assessment Authority website here. **Other:** **Please note this course is subject to change.**

Future Pathways and Opportunities

Complementary studies:	• Biology	• Chemistry
Pathways:	• Certificate IV in Beauty Therapy • Diploma of Beauty Therapy	• Bachelor of Health Science • Bachelor of Dermal Science
Possible Future Career Opportunities:	• Beauty Therapist • Beauty Therapist (Spa)	• Dermal Therapist or Clinician • Salon Manager

UOC Units of Competency

Units covered in the first year:			
Unit Code	**Unit Name**	**Nominal Hours**	**Core or Elective**
SHBXWHS003	Apply safe hygiene, health and work practices	40	C
SHBBINF002	Maintain infection control standards	75	E
SHBBRES003	Research and apply beauty industry information	20	C
SHBBMUP009	Design and apply make-up	45	C
SHBXIND003	Comply with organisational requirements within a personal services environment	45	C
SHBBMUP010	Design and apply make-up for photography	30	E
SHBBCCS005	Advise on beauty products and services	30	C
SHBXCCS007	Conduct salon financial transactions	25	C
SHBBFAS004	Provide lash and brow services	30	C
	Total nominal hours	**340**	

Units covered in the second year:			
Unit Code	**Unit Name**	**Nominal Hours**	**Core or Elective**
SHBBHRS010	Provide waxing services	100	C
SIRXSLS001	Sell to the retail customer	20	C
SHBBNLS011	Use electric file equipment for nail services	30	C
SHBXCCS008	Provide salon services to clients	30	C
SHBBNLS007	Provide manicure and pedicure services	60	C
SHBBMUP008	Apply eyelash extensions	40	E
SHBHBAS002	Provide head, neck and shoulder massage for relaxation	20	E
SHBBBOS007	Apply cosmetic tanning products	20	C
SIRXOSM002	Maintain ethical and professional standards when using social media and online platforms	50	C
	Total nominal hours	**370**	

service

beauty services

SHB30121 Certificate III in Beauty Services
The Masters Creative Institute

THE MASTERS
INSTITUTE
OF CREATIVE
EDUCATION

Course Aims
This qualification reflects the role of a person working the beauty industry as a beautician to provide a range of beauty services including nails, waxing, lash and brow and basic make-up services.

Course Delivery - Location and Times
Year 1: Headmasters Academy, Level 2, 185 Spring Street, Melbourne. Wednesday 8:45am-4:15pm
Year 2: Headmasters Academy, Level 2, 185 Spring Street, Melbourne. Wednesday 8:45am-4:15pm
Mode of Delivery: Classroom based
Duration: 2 year's part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL

All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **SHB30121 - Certificate III in Beauty Services.**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Holmes Commercial Colleges (Melbourne) Ltd. T/A The Masters Creative Institute RTO: 0173 **RTO Student Information:** Please refer to www.tmice.edu.au and www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** Cost includes tuition, kit and uniform **Excursions:** NA **Work Placement:** Work Placement is recommended. **Other:** NA

Future Pathways and Opportunities

Complementary studies:	• Makeup	
Pathways:	• Certificate III in Beauty • Certificate IV in Beauty Therapy • Diploma of Beauty Therapy	
Possible Future Career Opportunities:	• Aromatherapy • Beauty Therapist • Make-Up Artist	• Nail Technician • Retail Sales • Salon Manager

UOC Units of Competency

Units covered in the first year:

Year 1 & 2: Competencies delivered in 2025

Unit Code	Unit Name	Nominal Hours	Core or Elective
SHBBMUP009	Design and apply make-up	45	C
SHBBRES003	Research and apply beauty industry information	20	C
SHBBBOS007	Apply cosmetic tanning products	20	C
SHBXCCS005	Maintain health and wellbeing in a personal services setting	40	E
SHBBMUP010	Design and apply make-up for photography	30	E
SHBBCCS005	Advise on beauty products and services	30	C
SHBBNLS007	Provide manicure and pedicare services	60	C
SHBBNLS011	Use electric file equipment for nail services	30	C
SHBXCCS007	Conduct salon financial transactions	25	C
SIRXOSM002	Maintain ethical and professional standards when using social media and online platforms	50	C
	Total nominal hours	**350**	

Units covered in the second year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
SHBBFAS004	Provide lash and brow services	30	C
SHBXCCS008	Provide salon services to clients	30	C
SHBXIND003	Comply with organisational requirements within a personal services environment	45	C
SHBXWHS003	Apply safe hygiene, health and work practices	40	C
SHBBHRS010	Provide waxing services	100	C
SIRXSLS001	Sell to the retail customer	20	C
SHBBMUP008	Apply eyelash extensions	40	E
SHBBINF002	Maintain infection control standards	75	E
	Total nominal hours	**380**	

service

building and construction | carpentry

22614VIC Certificate II in Building & Construction Pre-Apprenticeship (Partial Completion)

Aquinas College

Course Aims
This course aims to provide learners with basic industry specific skills and knowledge to enable transition into an apprenticeship within the building and construction industries at the Certificate III level. This pre-apprenticeship course consists of a core of common cross sector units of competency that provide skills and knowledge in applying basic levelling procedures, carrying out basic measurements and calculations, communicating in the workplace, erecting and safely using working platforms, interpreting basic plans and drawings, preparing and applying for work in the construction industry, working effectively and sustainably in the construction industry and workplace safety practices onsite. The course also includes a range of units that introduce the learner to the application of specific materials, tools and equipment, and techniques used in specific trade sectors that underpin the Certificate III qualifications in the Carpentry trade sector.

Course Delivery - Location and Times
Year 1: Aquinas College, Great Ryrie Street, Ringwood; Wednesday 1:30pm-6.30pm
Year 2: Aquinas College, Great Ryrie Street, Ringwood; Wednesday 8:00am-12.30pm
Mode of Delivery Classroom based.
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL

All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **22614VIC Certificate II in Building and Construction Pre-apprenticeship (Partial Completion) Units 1-4.**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Wise Employment RTO: 6653 **RTO Student Information:** Please refer to https://wiseemployment.com.au/training/ and www.mullumvetcluster.com.au for your rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** Students will be required to source and purchase their own uniform comprised of steel-capped boots and appropriate worksite clothing, such as Hi Vis top and trade shorts/pants. **Excursions:** Students may be required to attend a planned Excursion. Additional costs may be involved. **Work Placement:** Not required but recommended. **Other:** NA

Future Pathways and Opportunities

Complementary studies:	• Product Design and Technology - Wood		
Pathways:	• Building and Construction Apprenticeship		
Possible Future Career Opportunities:	• Architect • Bricklayer • Builder	• Building Inspector • Cabinet Maker • Carpenter	• Civil Engineer • Draftsperson • Engineer

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
CPCCCM1014	Conduct workplace communication	20	C
CPCCCM1015	Carry out measurements and calculations	20	C
CPCCCM2006	Apply basic levelling procedures	8	C
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry	20	C
CPCCWHS001	Prepare to work safely in the construction industry	6	C
HLTAID010	Provide basic emergency life support	12	C
VU23312	Prepare for work in the building and construction industry	18	C
Elective (Carpentry Stream)			
VU23321	Perform basic setting out	24	E
VU23325	Install basic external cladding	24	E
VU23326	Install basic window and door frames	24	E
VU23328	Dismantle basic timber structures	20	E
	Year 1 total nominal hours	**196**	

Units covered in the second year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
VU23313	Interpret and apply basic plans and drawings	25	C
VU23314	Erect and safely use working platforms	24	C
VU23320	Identify and handle carpentry tools and equipment	100	E
VU23323	Construct basic wall frames	48	E
VU23328	Construct a basic roof frame	40	E
	Year 2 total nominal hours	**237**	
	Total nominal hours	**433**	

trad_e

building and construction | carpentry

22614VIC Certificate II in Building & Construction Pre-apprenticeship (Carpentry)
St Joseph's College - Ferntree Gully

Course Aims
This course is designed for people wanting to enter the building and construction industry to become apprentice carpenters. It will provide the knowledge and practical skills associated with working in the building and construction industry and equip students with the ability to work safely in the industry.

Course Delivery - Location and Times
Year 1: St Joseph's College, 5 Brenock Park Drive, Ferntree Gully.
Tuesday 1:30pm -5:00pm; **OR** Wednesday 8:00am -12:30pm **OR** 1:00pm – 5:00pm; **OR Thursday** 8:00am -12:30pm
Year 2: St Joseph's College, 5 Brenock Park Drive, Ferntree Gully.
Wednesday 8:00am – 12:30pm **OR** 1:00pm - 5:00pm; **OR** Thursday 8:00am -12:30pm
Mode of Delivery: Classroom theory and practical
Duration: St Joseph's College deliver the Certificate II in Building and Construction Partial Completion over 2 years.

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL

All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCCA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **22614VIC - Certificate II in Building and Construction Pre-apprenticeship (Carpentry) (at the completion of the 2 year course)**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: St Joseph's College RTO: 21710 **RTO Student Information:** Please refer to the Student Handbook of St Joseph's College and www.mullumvetcluster.com.au for student rights and responsibilities whilst on Campus.	**OHS/PPE/Clothing and Equipment:** Students will be required to have steel-capped boots and appropriate worksite clothing. Polo and jumper provided in Year 1. **Excursions:** NA **Work Placement:** Not required but recommended. **Other:** Device with Word

Future Pathways and Opportunities

Complementary studies:	• Product Design and Technology – Wood		
Pathways:	• Building and Construction Apprenticeship		
Possible Future Career Opportunities:	• Architect • Bricklayer • Builder	• Cabinet Maker • Carpenter • Civil Engineer	• Draftsperson • Engineer • Building Inspector

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
CPCCWHS1001	Prepare to work safely in the construction industry	6	C
CPCCWHS2001	Apply WHS requirements, policies & procedures in the construction industry	20	C
CPCCCM2006	Apply basic levelling procedures	8	C
VU23321	Perform basic setting out	24	E
CPCCCM1015	Carry out measurements and calculations	20	C
CPCCCM1014	Conduct workplace communication	20	C
VU23314	Erect and safely use working platforms	24	E
HLTAID010	Provide basic emergency life support	12	C
VU23313	Interpret and apply basic plans and drawings	25	C
VU23322	Construct basic sub-floor	48	E
VU23329	Construct basic formwork for concreting	40	E
	Total nominal hours	**247**	

Units covered in the second year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
VU23320	Identify and handle carpentry tools and equipment	100	E
VU23328	Dismantle basic timber structures	20	E
VU23323	Construct basic wall frames	48	E
VU23324	Construct a basic roof frame	40	E
VU23326	Install basic window and door frames	24	E
VU23325	Install basic external cladding	24	E
VU23312	Prepare for work in the building and construction industry	18	C
	Total nominal hours	**274**	

trad.

building and construction|carpentry

22614VIC Certificate II in Building and Construction (Carpentry)
Pre-apprenticeship (Partial Completion)
Wantirna College

Course Aims
VET Building & Construction is designed for students who may want to enter the building and construction industry as an apprentice carpenter. It will provide the knowledge and practical skills associated with working in the building and construction industry, which will include:

- basic levelling procedures
- carrying out of basic measurements and calculations
- communicating in the workplace
- erecting and safely using working platforms
- interpreting basic plans and drawings
- preparing and applying for work in the construction industry
- working effectively and sustainably in the construction industry
- workplace safety practices onsite

It involves both theory and practical skills relating to building and construction with an emphasis on carpentry.

Course Delivery - Location and Times
Year 1: Wantirna College, Harold Street, Wantirna. **Day and Time To Be Advised/Confirmed (1:30pm – 6:00pm)**
Year 2: Wantirna College, Harold Street, Wantirna. Wednesday 8:00am-12:30pm
Mode of Delivery: Classroom/Workshop based.
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM and VPC.
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **22614VIC - Certificate II in Building & Construction (Carpentry) – Pre-apprenticeship (Partial Completion)**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: **To Be Confirmed** RTO **TBC** **RTO Student Information:** Please refer to www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** Students will be required to have safety glasses, steel capped work boots and appropriate worksite clothing. **Excursions:** NA **Work Placement:** Not required but recommended. **Other:** RTO Pre-Training form to be completed and returned to Wantirna College prior to end of 2025. Students will not be able to complete their enrolment without this form. **Please note this course is subject to change.**

Future Pathways and Opportunities

Complementary studies:	• Product Design and Technology - Wood		
Pathways:	• Building and Construction Apprenticeship		
Possible Future Career Opportunities:	• Architect • Bricklayer • Builder	• Building Inspector • Cabinet Maker • Carpenter	• Civil Engineer • Draftsperson • Engineer

UOC Units of Competency (Please note these may change when the RTO is confirmed)

Unit Code	Unit Name	Nominal Hours	Core or Elective
Units covered in the first year:			
CPCCCM1014	Conduct workplace communication	20	C
CPCCCM1015	Carry out measurements & calculations	20	C
CPCCCM2006	Apply basic levelling procedures	8	C
CPCCWHS2001	Apply WHS requirements, policies & procedures in the construction industry	20	C
CPCWHS1001	Prepare to work safely in the construction industry	6	C
HTLAID010	Provide basic emergency life support	12	C
VU23312	Prepare for work in the building & construction industry	18	C
VU23321	Perform basic setting out	24	E
VU23323	Construct basic wall frames	48	E
VU23328	Dismantle basic timber structures	20	E
	Total nominal hours	**196**	

Unit Code	Unit Name	Nominal Hours	Core or Elective
VU23313	Interpret & apply basic plans & drawings	25	C
VU23314	Erect and safely use working platforms	24	C
VU23320	Identify & handle carpentry tools & equipment	100	E
VU23324	Construct a basic roof frame	40	E
VU23325	Install basic external cladding	24	E
VU23326	Install basic window & door frames	24	E
	Total nominal hours	**237**	

trade

business

BSB30120 Certificate III in Business
Cire Services

Course Aims
This course provides students with knowledge and skills across a variety of business services areas. Individuals in these roles carry out a range of routine procedural, clerical, administrative or operational tasks that require technology and business skills. They apply a broad range of competencies using some discretion, judgment and relevant theoretical knowledge. They may provide technical advice and support to a team.
Course Delivery - Location and Times
Year 1: Cire Services, Level 1, 7-9 John Street, Lilydale. Wednesday 1:00pm - 4:30pm   **Year 2:** Cire Services, Level 1, 7-9 John Street, Lilydale. Wednesday 1:00pm - 4:30pm   **Mode of Delivery:** Classroom based.   **Duration:** 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource: VCE-VET-program-chart.pdf   Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au   **Qualification:** A nationally recognised qualification: **BSB30120 Certificate III in Business.**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Cire Services TOID: 4150 **RTO Student Information:** Please refer to www.mullumvetcluster.com.au for student rights and responsibilities while on campus.	**OHS / Personal Protective Equipment:** N/A **Excursions:** NA **Work Placement:** NA **Other:** They also complete the pre-course review including the LLN Tool and achieve the Australian Core Skills Level of 3. At this level, students may either work alongside an expert/mentor where prompting and advice can be provided or may work with an expert/mentor where support is available if requested.

Future Pathways and Opportunities

Complementary studies:	• Business Studies		
Pathways:	This qualification provides a pathway to work, and/or further study in the community services sector. Potential further study pathways include: • Certificate IV in Business (Administration) • Certificate IV in Business (Operations) • Certificate IV in Accounting and Bookkeeping		
Possible Future Career Opportunities:	A range of employment opportunities including:	• Customer Service Roles • Junior Personal Assistant • Office Assistant	• Receptionist • Data Entry

UOC **Units of Competency**

Units covered in the first and second year:			
Unit Code	**Unit Name**	**Nominal Hours**	**Core or Elective**
BSBPEF201	Support personal wellbeing in the workplace	50	C
BSBSUS211	Participate in sustainable work practices	20	C
BSBWHS311	Assist with maintaining workplace safety	40	C
BSBXCM301	Engage in workplace communication	40	C
BSBTEC302	Design and produce spreadsheets	35	E
BSBTEC303	Create electronic presentations	20	E
	Total nominal hours	**205**	

service

christian ministry

11236NAT Certificate III in Christian Ministry and Theology
Waverley Christian College

Course Aims
The certificate in Christian Ministry and Theology aims to help students grow in understanding and wisdom, build leadership skills and develop character through exploration of Christian faith and engagement in practical Christian services.

Course Delivery - Location and Times
This **1 Year course** is delivered online with the **required** Peer Group gathering at -
Waverley Christian College, 1248 High Street Road, Wantirna South. Wednesday 1:30pm-3:30pm
Mode of Delivery: Online with **required** Classroom based **Peer Group gathering.**
Duration: 1 year part time – 490 nominal hours.
(A breakdown of the nominal hours is included in section 7.1 of the VETA Student handbook.)

On successful completion of this program the student will achieve credit towards VCE, VCE VM and VPC.
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **11236NAT - Certificate III in Christian Ministry & Theology**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Evolation Learning RTO: 45219 **RTO Student Information:** Please refer to http://veta.org.au/veta-morphus and www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** N/A **Excursions:** Students will need to be available for 3 weekend intensives. **Work Placement:** Students undertake practical placements as part of the course. **Other: ** Please note – the provider has stipulated the students must have already completed Year 10 prior to enrolling in this Certificate.**

Future Pathways and Opportunities

Complementary studies:	• Religion and Society • Texts and Traditions	
Pathways:	• Certificate IV in Christian Ministry • Diploma of Christian Ministry • Advanced Diploma of Christian Ministry	
Possible Future Career Opportunities:	• Chaplain • Pastor	• Youth Worker • Social Work

UOC **Units of Competency**

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
NAT11236001	Develop foundational knowledge of the Bible	75	C
NAT11237003	Develop and apply knowledge of key Christian beliefs	75	C
NAT11236002	Research Christian Scripture and Theology	60	E
NAT11236003	Study and present biblical topic	60	E
NAT11236004	Apply elementary strategies for biblical interpretation	60	E
NAT11236006	Support ministry activities	60	E
NAT11236008	Explain own beliefs to others	50	E
NAT11236010	Use basic communication skills in a ministry context	50	E
	Total nominal hours	**490**	

Veta Morphus is a structured course that promotes the Christian growth of Senior Secondary Students (years 11-12). Veta Morphus is made up of nine Units of Competency with a total nominal hour value of 490 hours, however, the hours are allocated as per table below:

Course Component	Minimum Work Outline	Nominal Hours
Christian Community	30 weeks x 1 hour + Reflections + Self-Paced Personal Application	72
Retreats	3 Retreats x 25 hours + 3 x 2-hour Reflections	81
Ministry Placement	Major Ministry Placements; Short Term Ministry Placements (Self-Paced Planning, researching and establishing the Ministry Placement)	118
Bible Engagement	30 weeks x 90 minute sessions. (Self-Paced Research and Personal Application.)	77
Mentoring	7 x Sessions + Reflections. (Self-Paced Personal Application)	22
Peer Group	30 weeks x 90 minute sessions facilitated by Peer Group Supervisor (PGS) + Presentation Preparation (3 x 5 hours) (Self-Paced Peer Group Preparation and completion of Workshops)	120
Self-paced study	Included above.	
	Total nominal hours	**490**

service

community services

CHC32015 Certificate III in Community Services
Cire Services

Course Aims
This qualification may be used as a pathway for workforce entry as community services workers who provide a first point of contact and assist individuals in meeting their immediate needs. At this level, work takes place under direct, regular supervision within clearly defined guidelines.

Course Delivery - Location and Times
Year 1: Cire Services, Level 1, 6-9 John Street, Lilydale. Wednesday 9:00am – 12:30pm
Year 2: Cire Services, Level 1, 6-9 John Street, Lilydale. Wednesday 1:00pm – 4:30pm
Mode of Delivery Classroom/workshop simulation
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL

All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource: VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **CHC32015 Certificate III in Community Services.**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Cire Services TOID: 4150 **RTO Student Information:** Please refer to www.mullumvetcluster.com.au for student rights and responsibilities while on campus.	**OHS / Personal Protective Equipment:** N/A **Excursions:** Yes **Work Placement:** Students are required to undertake a total of 80 hours of structured workplace learning over the two years of the program, that being 40 hours each year. The host school organises the students SWL placements with support from Cire Training if needed. **Other:** NA

Future Pathways and Opportunities

Complementary studies:	• Health & Human Development	• Psychology	
	• Certificate IV in Community Services • Certificate IV in Disability • Certificate IV in Mental Health	• Certificate III in Individual Support • Certificate IV in Early Childhood Education and Care	• Certificate IV in Alcohol and Other Drugs • Diploma of Community Services • Bachelor of Social Work
Possible Future Career Opportunities:	• Aged Care Attendant • Health Care Counsellor • Youth Worker	• Community development • Case Manager	

UOC Units of Competency

Units covered in the first year:

Unit Name	Unit Code	Nominal Hours	Core or Elective
CHCCCS016	Respond to client needs	30	C
CHCADV001	Facilitate the interests and rights of clients	100	E
CHCCOM002	Use communication to build relationships	55	E
BSBPEF202	Plan and apply time management	20	E
CHCDIV002	Promote Aboriginal and /or Torres Strait Islander cultural safety	25	E
HLTWHS002	Follow safe work practices for direct client care	25	C
	Total nominal hours	**255**	

Units covered in the second year:

Unit Name	Unit Code	Nominal Hours	Core or Elective
CHCCCS016	Respond to client needs	30	C
CHCADV001	Facilitate the interests and rights of clients	100	E
CHCCOM002	Use communication to build relationships	55	E
BSBPEF202	Plan and apply time management	20	E
CHCDIV002	Promote Aboriginal and /or Torres Strait Islander cultural safety	25	E
HLTWHS002	Follow safe work practices for direct client care	25	C
	Total nominal hours	**255**	

serVice

cookery

SIT20421 Certificate II in Cookery

Aquinas College

Course Aims
This certificate provides students with an overview of the hospitality industry. It provides students with the skills and knowledge to be competent in a range of kitchen functions and activities (i.e. back of house).

Course Delivery - Location and Times
Year 1: Aquinas College, Great Ryrie Street, Ringwood; Wednesday 1:30pm-5.30pm **Year 2:** Aquinas College, Great Ryrie Street, Ringwood; Wednesday 1:30pm-5.30pm **Mode of Delivery** Kitchen based. Restaurant Nights – there are approximately **2 compulsory** restaurant nights per term that students are required to attend. Students are dismissed around 9:30pm. These form the practical assessment of this course. **Duration:** 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL

All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource: VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **SIT20421 Cert II in Cookery Units 1-4.**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Aquinas College RTO: 22340 **RTO Student Information:** Please refer to www.aquinas.vic.edu.au and www.mullumvetcluster.com.au for your rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** Students will have to wear a compulsory uniform. An additional cost **is** involved. **Excursions:** Students may be required to attend a planned Excursion. Additional costs may be involved. **Work Placement:** Not required but is recommended. **Other: Please note this course is subject to change**

Future Pathways and Opportunities

Complementary studies:	• Food Technology	
Pathways:	• Certificate III in Hospitality • Certificate IV in Hospitality • Diploma of Hospitality (Management)	• Advanced Diploma of Hospitality (Management) • Bachelor of Applied Science (Hospitality Management)
Possible Future Career Opportunities:	• Cook • Food Production	• Catering Manager

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
SITXFSA005	Use hygienic practices for food safety	15	C
SITXWHS005	Participate in safe work practices	12	C
SITHCCC023	Use food preparation equipment	25	C
SITHCCC027	Prepare dishes using basic methods of cookery	45	C
SITHKOP009	Clean kitchen premises and equipment	13	C
SITXINV006	Receive, store and maintain stock	20	C
SITXCOM007	Show social and cultural sensitivity	20	E
SITHCCC024	Prepare and present simple dishes	25	E
SITXCCS011	Interact with customers	20	E
	Total nominal hours	**195**	

Units covered in the second year:

Unit Code	Unit Name	Assessment Task	Nominal Hours	Core or Elective
SITHCCC028	Prepare appetisers and salads	Portfolio 07	25	C
SITHCCC029	Prepare stocks, sauces and soups	Portfolio 07	35	C
SITHCCC030	Prepare vegetable, fruit, egg and farinaceous dishes	Portfolio 08	50	C
SITHCCC034	Work effectively in a commercial kitchen	Work Performance 01	60	C
		Total nominal hours	**170**	

service

cookery

SIT20421 Certificate II in Cookery
Belgrave Heights Christian School

Course Aims
This qualification provides a pathway towards the role of a cook working in a kitchen, under the direct supervision of a chef and focuses on the back-of-house skills typically used in a restaurant of food outlet. It provides students with an overview of the hospitality industry along with the skills and knowledge to be competent in a range of kitchen functions and activities.

Course Delivery - Location and Times
Year 1: Belgrave Heights Christian School, Wattle Valley Road, Belgrave. Wednesday 1:30pm-5:00pm
Year 2: Belgrave Heights Christian School, Wattle Valley Road, Belgrave. Wednesday 9:00am-1:00pm
Mode of Delivery Classroom based including on campus Commercial Kitchen
Duration: 2 years part time

On successful completion of this program the student will receive credit towards VCE, VCE VM.
Student must be 16 years old or older to undertake this course.
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **SIT20421 – Certificate II in Cookery**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: iVET Institute RTO: 32275 **RTO Student Information:** Please refer to Mullum Cluster website www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** Students will have to wear a uniform included in the first year for use over the two years of the course. **Excursions:** Students may be required to assist with various school-based functions throughout the 2 years including some evenings. **Work Placement:** Year 2 – 50 hours work placement. **Other: Please note this course is subject to change.**

Future Pathways and Opportunities

Complementary studies:	• VCE Food Studies	
Pathways:	• Certificate III in Hospitality • Certificate IV in Hospitality • Diploma of Hospitality (Management)	• Advanced Diploma of Hospitality (Management) • Bachelor of Applied Science (Hospitality Management)
Possible Future Career Opportunities:	• Breakfast Cook • Catering Assistant • Fast Food Cook • Food Production	• Catering Manager • Sandwich Hand • Takeaway Cook • Cook

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core/Elective
SITXFSA005	Use hygienic practices for food safety	15	C
SITXWHS005	Participate in safe work practices	12	C
SITHKOP009	Clean kitchen premises and equipment	13	C
SITXINV006	Receive, store and maintain stock	20	C
SITHCCC023	Use food preparation equipment	25	C
SITHCCC024	Prepare and present simple dishes	25	E
SITHCCC025	Prepare and present sandwiches	10	E
SITHCCC027	Prepare dishes using basic methods of cookery	45	C
SITXCOM007	Show social and cultural sensitivity	20	E
	Total nominal hours	**185**	

Units covered in the second year:

Unit Code	Unit Name	Assessment Task	Nominal Hours	Core or Elective
SITHCCC028	Prepare appetisers and salads	Work Performance 01	25	E
SITHCCC029	Prepare stocks, sauces and soups	Work Performance 01	35	E
SITHCCC030	Prepare vegetables, fruit, eggs and farinaceous dishes	Work Performance 02	50	E
SITHCCC034	Work effectively in a commercial kitchen	Portfolio 07	60	C
		Total nominal hours	**170**	

service

cookery

SIT20421 Certificate II in Cookery
Cire Services

Course Aims
This qualification provides students with the knowledge and skills across a variety of hospitality areas leaving flexibility in the field students can gain employment. Students will learn how to carry out a range of hands-on practical skills to prepare them for working in the industry.
Course Delivery - Location and Times
Year 1: Cire Services, Croydon Community School, 61-77 Croydon Road, Croydon. Wednesday 1:30pm-5:00pm   Limited places **Year 2:** Cire Services, Croydon Community School, 61-77 Croydon Road, Croydon. Wednesday 1:30pm-5:00pm **Mode of Delivery:** Classroom based. **Duration:** 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource: VCE-VET-program-chart.pdf Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au **Qualification:** A nationally recognised qualification: **SIT20421 Certificate II in Cookery**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Cire Services TOID: 4150 **RTO Student Information:** Please refer to www.mullumvetcluster.com.au for student rights and responsibilities while on campus.	**OHS / Personal Protective Equipment:** Uniform is required and cost will be advised as part of the Fees required. Uniforms will be ordered in Term 1. **Excursions:** Yes **Work Placement:** NA **Other:** NA

Future Pathways and Opportunities

Complementary studies:	• Business Studies	
Pathways:	This qualification provides a pathway to work, and/or further study in the community services sector. Potential further study pathways include: • Certificate III in Commercial Cookery • Certificate IV in Kitchen Management	
Possible Future Career Opportunities:	A range of employment opportunities including: • Catering Assistant • Food Services Assistant	• Sandwich Hand • Barista

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
SITXWHS005	Participate In safe work practices	12	E
SITXFSA005	Use hygienic practices for food safety	15	E
SITHKOP009	Clean kitchen premises and equipment	13	E
SITXFSA006	Participate in safe food handling practises	40	E
SITXINV006	Receive, store and maintain stock	20	E
SITHCCC027	Prepare dishes using basic methods of cookery	45	E
SITXFSA005	Use hygienic practices for food safety	15	C
	Total nominal hours	160	

Units covered in the second year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
SITHCCC023	Use food preparation equipment	25	C
SITHCCC024	Prepare and present simple dishes	25	E
SITHCCC025	Prepare and present sandwiches	10	E
SITHCCC028	Prepare appetisers and salads	25	E
SITHCCC029	Prepare stocks, sauces and soups	35	E
SITHCCC030	Prepare vegetable, fruit, eggs and farinaceous dishes	50	C
SITXFSA005	Use hygienic practices for food safety	15	C
	Total nominal hours	185	

service

cookery

SIT20421 Certificate II in Cookery
William Angliss Institute

Course Aims
The general purpose of this course prepares students with a limited range of food preparation and cookery skills to prepare food and menu items. Includes units such as, preparing appetisers and salads, preparing stocks, soups and sauces, preparing vegetable, fruit and farinaceous dishes, preparing simple dishes.

Course Delivery - Location and Times
Year 1: William Angliss Institute, 555 La Trobe Street, Melbourne. Wednesday 1:00pm – 6:00pm
Year 2: William Angliss Institute, 555 La Trobe Street, Melbourne. Wednesday 1:00pm –6:30pm;
- **Term 2 and 3:** 1:30pm-6:30pm

Mode of Delivery Classroom based.
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL

All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCCA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **SIT20421 Certificate II in Cookery**

Additional Requirements/ Information

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Name of RTO & Provider of Qualification:
William Angliss Institute
RTO: 3045
RTO Student Information:
Please refer to https://www.angliss.edu.au/siteassets/pdf-files/policy/student-code-of-conduct.pdf and www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus.
Excursions: NA
Work Placement: Not required.

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OHS / Personal Protective Equipment: Students are required to purchase Cookery Chef Uniform as well as possess the following clothing requirements:

Black shoes	Slip-resistant clogs or quality close-toed comfortable shoes.
Black or white socks	

Other: Please note this course is subject to change.

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Future Pathways and Opportunities

Complementary studies:	• Food Technology	
Pathways:	• Certificate III in Cookery • Certificate IV in Kitchen Management Diploma of Hospitality (Management)	
Possible Future Career Opportunities:	• Cook • Food Production	• Catering Manager

UOC Units of Competency

Units covered in the first year:

*These units provide knowledge and skills to prepare basic menu items.

Unit Code	Unit Name	Nominal Hours	Core or Elective
SITHCCC023	Use food preparation equipment*	25	C
SITHCCC027	Prepare dishes using basic methods of cookery*	45	C
SITXWHS005	Participate in safe working practices	12	C
SITXFSA005	Use hygienic practices for food safety	15	C
SITHCCC024	Prepare and present simple dishes*	25	E
SITXINV006	Receive, store and maintain stock	20	C
SITHCCC025	Prepare and present sandwiches	10	E
SITHKOP009	Clean kitchen premises and equipment	13	C
SITXCOM007	Show social and cultural sensitivity	20	E
	Total nominal hours	**185**	

Units covered in the second year:

These units provide knowledge and skills to prepare basic menu items and work in a live kitchen with Angliss restaurant of Bistro.

*Prerequisite – SITXFSA101 Use Hygiene practices for food safety

Unit Code	Unit Name	Nominal Hours	Core or Elective
SITHCCC028	Prepare appetisers and salads*	25	C
SITHCCC029	Prepare stocks, sauces and soups*	35	C
SITHCCC030	Prepare vegetable, fruit, egg and farinaceous dishes*	50	C
SITHCCC034	Work effectively in a commercial kitchen*	60	C
	Total nominal hours	**170**	

service

dance

CUA20120 Certificate II in Dance with elements of CUA30120 Certificate III in Dance
Ringwood Secondary College

Course Aims
The two-year course is a practical and theoretical program for students interested in dance. The VCE/VET Dance program is designed for students who are new to or already studying dance. The content of the program does not assume that the learner has significant industry knowledge or experience. The course provides participants with the knowledge and skills to achieve competencies that will enhance their employment prospects in the performing arts industry. Students can select elective units from the following dance styles: Jazz, Lyrical, Contemporary and Street. At the end of the second-year students will perform two solo dance works which have been choreographed for them in the style of their choice for a panel of assessors.

Course Delivery - Location and Times
Year 1: Ringwood Secondary College, 55A Bedford Road, Ringwood. Wednesday 12:00pm – 3:00pm
Year 2: Ringwood Secondary College, 55A Bedford Road, Ringwood. Wednesday 2:00pm – 5:00pm
Mode of Delivery: Classroom based with both theoretical and performance elements.
Duration: 2 year program

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCCA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **CUA20120 - Certificate II in Dance with elements of CUA30120 – Certificate III in Dance**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: DTO – Dance Training Organisation RTO: 45789 **RTO Student Information:** Please refer to www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus. **Work Placement:** Not required.	**OHS / Personal Protective Equipment:** Students are to provide appropriate dance wear and footwear for style of dance. **Excursions:** Industry days offered by the RTO that we try to access on Wednesdays but at times are scheduled on other days. E.g., Top Class **Other:** NA

Future Pathways and Opportunities

Complementary studies:	• Theatre Studies	• Drama	
Pathways:	• Certificate III in Dance • Certificate IV in Dance • Diploma of Dance	• Bachelor of Creative Arts - Dance • Further education in the dance industry	
Possible Future Career Opportunities:	• Professional dancer • Studio dance teacher • Choreographer • Dance studio owner	• Dance Therapist • Dance administrator. • Casting agent	• Casting agent • School dance teacher • Dance medicine practitioner • Event manager

UOC **Units of Competency**

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
CUAWHS111	Follow safe dance practices (CUA20120)	60	C
CUAWHS211	Develop a basic level of physical fitness for dance performance (CUA20120)	40	C
CUADAN211	Develop basic dance techniques (CUA20120)	20	C
BSBTWK201	Work effectively with others (CUA20120 and CUA30120)	40	E
CUAPRF211	Prepare for live performance (CUA20120)	35	C
Students must select 2 of the following units:			
CUADAN213	Perform basic jazz dance techniques (CUA20120)	80	E
CUADAN220	Perform basic lyrical dance techniques (CUA20120)	60	E
CUADAN218	Perform basic street dance techniques (CUA20120)	45	E
CUADAN215	Perform basic contemporary dance techniques (CUA20120)	45	E

Units covered in the second year:

Unit Code	Unit Name	Assessment Task	Nominal Hours	Core or Elective
CUADAN212	Incorporate artistic expression into basic dance performances (CUA20120)	**Portfolio 07**	45	C
CUAIND211	Develop and apply creative arts industry knowledge (CUA20120)	**Portfolio 08**	20	C
CUAPRF314	Develop audition techniques (CUA30120)	**Portfolio 08**	25	C
CUAPRF317	Develop performance techniques (CUA30120)	**Portfolio 07**	35	C
Students must select 2 of the following units:				
CUADAN315	Increased depth of jazz dance techniques	**Work Performance 1**	50	E
CUADAN318	Increased depth of contemporary dance techniques	**Work Performance 1**	45	E
CUADAN319	Increased depth of street dance techniques	**Work Performance 1**	45	E
CUADAN322	Increased depth of lyrical dance techniques	**Work Performance 1**	60	E

creat**ive**

early childhood

22668VIC Certificate II in Early Childhood Education and Care Pathway
Cire Services

Course Aims
This qualification reflects the role of workers in a range of early childhood education settings who work within the requirements of the Education and Care Services National Regulations and the National Quality Standard. Support the implementation of an approved learning framework, and support children's wellbeing, learning and development. Depending on the setting, educators may work under direct supervision or autonomously.

Course Delivery - Location and Times
Year 1: Cire Services, Level 1, 7-9 John Street, Lilydale. Wednesday 9:00am – 2:00pm
Mode of Delivery Face to Face delivery and online
Duration: 1 year part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC.

All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **22668VIC - Certificate II in Early Childhood Education and Care Pathway**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Cire Services TOID: 4150 **RTO Student Information:** Please refer to www.mullumvetcluster.com.au for student rights and responsibilities while on campus.	**OHS / Personal Protective Equipment:** Students are provided a Cire Training polo shirt for placement. (This is included in materials fee.) **Excursions:** NA **Work Placement:** Work Placement is not required but highly encouraged. **Other:** NA

Future Pathways and Opportunities

Complementary studies:	The course is a partial completion, once you have completed your one-year VETDSS program, you can apply to complete the remaining units to be able to graduate from the CHC30121 Certificate III in Early Childhood Education and Care.	• Health • Maternal and Child Health Nurse • Physiotherapist • Speech pathologist
Pathways:	This qualification provides a pathway into further study in the early childhood sector. Potential further study pathways include: • CHC30121 Certificate III in Early Childhood Education and Care. • Diploma of Early Childhood Education and Care (CHC50121) • Bachelor of Education	
Possible Future Career Opportunities:	**A range of employment opportunities including:** • Early Childhood Education Assistant • Outside School Hours Care Assistant • Play Group Supervisor	• Kindergarten Assistant • Family Day Care Educator • Nanny • Childcare Educator/Assistant

UOC Units of Competency

Units covered over the one year:			
Unit Code	**Unit Name**	**Nominal Hours**	**Core or Elective**
VU23698	Prepare to work in the early childhood education and care sector	20	**C**
VU23699	Develop a career plan for the early childhood education and care sector	15	C
VU23700	Use digital devices for early childhood education and care workplace tasks	20	C
VU23701	Develop techniques that support children's learning and development through positive interactions	30	C
VU23702	Develop techniques that support children's learning and development through play	35	C
CHCCOM005	Communicate and work in health or community services	30	C
CHCDIV001	Work with diverse people	40	C
FSKLRG018	Develop a plan to organise routine workplace tasks	15	C
FSKRDG010	Read and respond to routine workplace information	15	C
FSKNUM009	Use familiar and simple metric measurements for work	15	C
HLTWHS001	Participate in workplace health and safety	20	C
	Total nominal hours	**135**	

serVice

early childhood

CHC30121 Certificate III in Early Childhood Education and Care (Partial Completion)
Australian Institute of Professional Technique (AUIPT)

Course Aims
This qualification reflects the role of educators in early childhood education and care who work in regulated children's education and care services in Australia. They support children's wellbeing and development in the context of an approved learning framework. Educators use a range of well-developed skills and knowledge using discretion and judgement when carrying out their work in the context of established policies and procedures. They may work independently or under the guidance of others, though in some contexts that guidance may not be on-site.

Course Delivery - Location and Times
Year 1: AUIPT, Ground Floor, 301-311 Flinders Lane, Melbourne. Wednesday 9:00am - 1:00pm **OR** Wednesday 9:00am - 3:30pm **Year 2:** AUIPT, Ground Floor, 301-311 Flinders Lane, Melbourne. Wednesday 9:00am - 3:30pm **Mode of Delivery** Face to Face delivery. **Duration:** 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource: VCE-VET-program-chart.pdf Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au **Qualification:** A nationally recognised qualification: **CHC30121 - Certificate III in Early Childhood Education and Care**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: (AUIPT) Australian Institute of Professional Technique RTO: 45873 **RTO Student Information:** Please refer to https://www.auipt.edu.au/ or www.mullumvetcluster.com.au for student rights and responsibilities while on campus.	**OHS / Personal Protective Equipment:** NA **Excursions:** There may be excursions from time to time. **Work Placement:** To achieve this qualification the student must have completed at least 160 hours in a regulated children's education and care service in Australia. **Other:** NA

Future Pathways and Opportunities

Complementary studies:	• Digital Literacy	• Food Safety or Nutrition Courses
Pathways:	Potential further study pathways include: • Certificate III in Early Childhood Education and Care • Diploma of Early Childhood Education and Care • Bachelor of Education	
Possible Future Career Opportunities:	**A range of employment opportunities including:** • Early childhood educator • Childcare Assistant • Teacher Aide	

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
HLTWHS001	Participate in workplace health and safety	20	C
HLTfse001	Follow basic food safety practice	30	E
CHCECE037	Support children to connect with the natural environment	50	C
CHCDIV001	Work with diverse people	40	E
CHCPRT001	Identify and respond to children and young people at risk	40	C
CHCECE054	Encourage understanding of Aboriginal and/or Torres Strait Islander peoples' cultures	55	C
CHCECE055	Meet legal and ethical obligations in children's education and care	60	C
CHCECE056	Work effectively in children's education and care	65	C
	Total nominal hours	**360**	

Units covered in the second year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
CHCECE038	Observe children to inform practice	40	C
CHCECE034	Use an approved learning framework to guide practice	80	C
CHCECE036	Provide experiences to support children's play and learning	75	C
CHCECE032	Nurture babies and toddlers	108	C
CHCECE030	Support inclusion and diversity	63	C
	Total nominal hours	**360**	

serVice

early childhood

CHC30121 Certificate III in Early Childhood Education and Care (Partial Completion)
Cire Services

Course Aims
This qualification reflects the role of workers in a range of early childhood education settings who work within the requirements of the Education and Care Services National Regulations and the National Quality Standard. Support the implementation of an approved learning framework, and support children's wellbeing, learning and development. Depending on the setting, educators may work under direct supervision or autonomously.

Course Delivery - Location and Times
Year 1: Cire Services, Level 1, 7-9 John Street, Lilydale. Wednesday 9:00am - 12:30pm
Year 2: Cire Services, Level 1, 7-9 John Street, Lilydale. Wednesday 1:00pm - 4:30pm
Mode of Delivery Face to Face delivery and online
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL

All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource: VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **CHC30121 - Certificate III in Early Childhood Education and Care**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Cire Services TOID: 4150 **RTO Student Information:** Please refer to www.mullumvetcluster.com.au for student rights and responsibilities while on campus.	**OHS / Personal Protective Equipment:** Students are provided a Cire Training polo shirt for placement. (This is included in materials fee.) **Excursions:** NA **Work Placement:** Cire Training requires all our VETDSS students to undertake a minimum of 80 hours of SWL spread across the two years of the program, this being 40 hours annually. **Other:** NA

Future Pathways and Opportunities

Complementary studies:	The course is a partial completion, once you have completed your two-year VETDSS program, you can apply to complete the remaining units to be able to graduate from the CHC30121 Certificate III in Early Childhood Education and Care.	• Food Technology • Health & Human Development • Psychology
Pathways:	This qualification provides a pathway to work, and/or further study in the community services sector. Potential further study pathways include: • Diploma of Early Childhood Education and Care (CHC50121) • Bachelor of Education	
Possible Future Career Opportunities:	**A range of employment opportunities including:** • Early Childhood Education Assistant • Outside School Hours Care Assistant • Play Group Supervisor	• Kindergarten Assistant • Family Day Care Educator • Nanny • Childcare Educator/Assistant

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
CHCECE031	Support children's health, safety and wellbeing	160	C
CHCECE056	Work effectively in children's education and care	65	C
HLTWHS001	Participate in workplace health and safety	20	C
CHCDIV001	Work with diverse people	40	E
CHCPRP003	Reflect on and improve own professional practice	120	E
	Total nominal hours	**405**	

Units covered in the second year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
CHCECE033	Develop positive and respectful relationships with children	100	C
CHCECE034	Use an approved learning framework to guide practice	80	C
CHCECE037	Support children to connect with the natural environment	50	C
CHCECE055	Meet legal and ethical obligations in children's education and care	60	C
	Total nominal hours	**290**	

service

early childhood

CHC30121 Certificate III in Early Childhood Education and Care (Full Completion)

Cire Services

Course Aims
This qualification reflects the role of workers in a range of early childhood education settings who work within the requirements of the Education and Care Services National Regulations and the National Quality Standard. **Please note – this course is delivered as a Full qualification.** Support the implementation of an approved learning framework, and support children's wellbeing, learning and development. Depending on the setting, educators may work under direct supervision or autonomously.

Course Delivery - Location and Times
Year 1: Cire Services, Level 1, 7-9 John Street, Lilydale. Wednesday 9:00am - 3:30pm
Year 2: Cire Services, Level 1, 7-9 John Street, Lilydale. Wednesday 9:00am - 3:30pm
Mode of Delivery Face to Face delivery and online
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL

All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **CHC30121 - Certificate III in Early Childhood Education and Care (FULL qualification)**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Cire Services TOID: 4150 **RTO Student Information:** Please refer to www.mullumvetcluster.com.au for student rights and responsibilities while on campus.	**OHS / Personal Protective Equipment:** Students are provided a Cire Training polo shirt for placement (this is included in materials fees). **Excursions:** NA **Work Placement: Cire Training requires all our VETDSS students to undertake a minimum of 160 compulsory hours of SWL spread across the two years of the program, this being 80 hours annually. If you undertake 160 hours of structured workplace learning and the workplace learning record in one year you can provide one general credit for VCE/VCE VM.** **Students must have placement 1 day per week.** **Other:** NA

Future Pathways and Opportunities

Complementary studies:	The course is a FULL completion, once you have completed your two-year VETDSS program.	• Food Technology • Health & Human Development • Psychology
Pathways:	This qualification provides a pathway to work, and/or further study in the community services sector. Potential further study pathways include: • Diploma of Early Childhood Education and Care (CHC50121) • Bachelor of Education	
Possible Future Career Opportunities:	**A range of employment opportunities including:** • Preschool Educator • Kindergarten Educator	• Long Day Care Assistant • Out of Hours School Care Educator

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
HLTWHS001	Participate in workplace health and safety	20	C
CHCECE055	Meet legal and ethical obligations in children's education and care	60	C
CHCECE056	Work effectively in children's education and care	65	C
CHCECE031	Support children's health, safety and wellbeing	160	C
CHCECE032	Nurture babies and toddlers	108	C
CHCECE033	Develop positive and respectful relationships with children	100	C
CHCECE034	Use an approved learning framework to guide practice	80	C
HLTAID0012	Provide first aid in an education and care setting	20	C
	Total nominal hours	**613**	

Units covered in the second year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
CHCPRT001	Identify and respond to children and young people at risk	40	C
CHCECE030	Support inclusion and diversity	63	C
CHCECE035	Support the holistic learning and development of children	100	C
CHCECE036	Provide experiences to support children's play and learning	75	C
CHCECE037	Support children to connect with the natural environment	50	C
CHCECE038	Observe children to inform practice	40	C
CHCECE054	Encourage understanding of Aboriginal and/or Torres Strait Islander	55	C
CHCPRP003	Reflect on and improve own professional practice	120	E
CHCDIV001	Work with diverse people	40	E
	Total nominal hours	**583**	

service

electrotechnology

22682VIC Certificate II in Electrotechnology Studies (Pre-vocational)
St Joseph's College - Ferntree Gully

Course Aims
The Certificate II in Electrotechnology Studies aims to equip learners with the knowledge and skills to seek employment in the Electrical Industry. It aims to provide students with general knowledge and skills relating to the electrical industry. This Certificate II in Electrotechnology may lead to an apprenticeship and/or provide a progression to Certificate III or IV in other electrotechnology fields.

Course Delivery - Location and Times
Year 1: St Joseph's College, 5 Brenock Park Drive, Ferntree Gully. Thursday 8:00am – 12:30pm OR 1:30pm – 5:00pm
Students need to have completed Year 1 to apply for this course.
Year 2: St Joseph's College, 5 Brenock Park Drive, Ferntree Gully. Thursday 8:00am – 12:30pm OR 1:30pm – 5:00pm
Mode of Delivery Classroom/Workshop based.
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCCA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A Victorian recognised qualification: **22682VIC - Certificate II in Electrotechnology (at the completion of two years study)**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: St Joseph's College RTO: 21710 **RTO Student Information:** Please refer to the Student Handbook of St Joseph's College and www.mullumvetcluster.com.au for student rights and responsibilities whilst on Campus.	**OHS/PPE/Clothing and Equipment:** Steel capped boots and work pants required. Safety glasses, earmuffs, pens, pencils, laptop all required. Polo and jumper provided in Year 1. **Excursions:** NA **Work Placement:** A work placement is not required but 80 hours of structured workplace learning over the duration of the program, is strongly recommended. **Other: Please note this course is subject to change.**

Future Pathways and Opportunities

Complementary studies:	• Mathematical Methods • Physics
Pathways:	• Certificate III in Electrotechnology (Electrical Apprenticeship) • Certificate IV in Electrotechnology
Possible Future Career Opportunities:	• Electrical Engineering • Electrician • Air Conditioning and Refrigeration systems • Telecommunication technician • Solar Systems installer

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
CPCCWHS1001	Prepare to work safely in the construction industry	6	C
UEERL001	Attach cords and plugs to electrical equipment for connection to a single phase 230 Volt supply	20	C
UEECD0007	Apply Work Health and Safety regulations, codes and practices in the workplace	20	C
UEECD0019	Fabricate, assemble and dismantle utilities industry components	40	C
UEECD0042	Solve problems in ELV single path circuits	40	C
UEECD0020	Fix and secure electrotechnology equipment	20	C
VU23736	Prepare for work in the electrotechnology industry	30	C
UEECD0052	Use of routine equipment/plant/technologies in an energy sector environment	60	E
	Total nominal hours	**236**	

Units covered in the second year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
VU23480	Perform intermediate engineering computations	40	C
UEERA0035	Establish the basic operating conditions of air conditioning systems	20	C
VU23735	Install a sustainable extra low voltage energy power system	30	C
VU23737	Use Test instruments in the electrotechnology industry	20	C
VU23738	Plan and complete a basic electrotechnology project	40	C
VU23739	Carry out basic network cabling for extra low voltage (ELV) equipment and devices	30	C
HLTAID0011	Provide First Aid	18	E
	Total nominal hours	**198**	

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engineering

22632VIC Certificate II in Engineering Studies
Ranges TEC

Course Aims
The main aim of this course is to provide students with the opportunity to gain basic training in the four main areas of engineering: mechanical, production, fabrication and electrical. Students will be able to make better informed choices relating to future careers and enhance their prospects of securing an apprenticeship in an engineering trade by providing them with a solid skills base.
Course Delivery - Location and Times
Year 1: Ranges TEC, 1/9 Hightech Place, Lilydale. Wednesday 12:30pm – 5:00pm **Year 2: (2027)** Ranges TEC, 1/9 Hightech Place, Lilydale. Wednesday 12:30pm – 5:00pm **Mode of Delivery:** Classroom/workshop based **Duration:** 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource: VCE-VET-program-chart.pdf
Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au
Qualification: A nationally recognised qualification: **22632VIC - Certificate II in Engineering Studies**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Ranges TEC RTO: 22559 **RTO Student Information:** Please refer to https://www.rangestec.vic.edu.au/ and www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** Students must wear work pants (long or short), and Hi-visibility cotton shirt with collar (non-flammable), steel-capped slip resistant leather work boots, safety glasses and banded ear plugs. All other necessary equipment and PPE will be available for student use. If you attend Ranges TEC classes without the appropriate clothing of PPE items you will be excluded from practical classes. **Excursions:** NA **Work Placement:** NA **Other:** NA

Future Pathways and Opportunities

Complementary studies:	• General Mathematics	• Visual Communication Design	• Materials and Technology
Pathways:	• Certificate III and IV studies in related fields Diploma/Degree studies in an applied environment (e.g. TAFE) or university studies upon completion of appropriate articulation arrangements.		
Possible Future Career Opportunities:	• Metal Manufacturing Industries • Maintenance Engineer, • Aircraft Mechanic	• Drafting • Panel Beating • Welding • Vehicle Body maker	

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
VU23476	Report on the sectors and employment in the manufacturing engineering and related	20	C
VU23477	Interpret and prepare basic two and three dimensional engineering drawings	30	C
VU23481	Apply occupational health and safety principles in an engineering environment	20	C
VU23475	Safely use hand tools and hand held power tools for general engineering applications	40	C
VU23478	Perform basic machining processes	40	C
VU23479	Apply basic fabrication techniques	40	C
	Total nominal hours	**190**	

Units covered in the second year:

Unit Code	Unit Name	Assessment Task	Nominal Hours	Core or Elective
MEMPE006	Undertake a basic engineering project	TBA	80	C
VU23486	Perform metal machining operations	TBA	60	E
VU23480	Perform intermediate engineering computations	TBA	40	C
		Total nominal hours	**180**	

trad_e

engineering

22632VIC Certificate II in Engineering Studies
Ringwood Training

Course Aims
VET in Schools Engineering Studies is ideal for students who want a hands-on practical applied learning study that contributes to VCE or VCAL. Certificate II provides students with practical skills and theoretical knowledge to undertake an apprenticeship in the engineering fabrication trade covering areas including welding, machine processing, fabrication techniques, using power tools and computer software programs for engineering related work activities. Students are required to plan projects, produce engineering sketches and drawings, and fabricate metal components and products. Second year includes General Mathematics at a Year 11 standard.

Course Delivery - Location and Times
Year 1: Ringwood Training, 3 Hill Street, Ringwood East. Wednesday 8:00am – 12:30pm **OR** Wednesday 1:30pm – 6:00pm
Year 2: Ringwood Training, 3 Hill Street, Ringwood East. Wednesday 8:00am – 1:00pm **OR** Wednesday 2:00pm - 7:00pm
Mode of Delivery: Classroom/workshop based
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM and VPC.
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource: VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **22632VIC - Certificate II in Engineering Studies**

Engineering Training – Competency Based Overview

In Engineering training, competency-based assessments focus on evaluating a student's ability to perform tasks in a realistic workplace setting. This includes:

Hands-On Learning in a simulated workshop environment
- Assessments are conducted where the student will complete tasks in a workshop setting that closely mirrors what they would experience on the job.

Direct Observation
- Trainers directly observe the student performing the tasks, evaluating their ability to apply the knowledge and skills outlined in the competency standards.
- Trainers will often ask questions about the student's understanding of the tasks they are performing, ensuring they can not only demonstrate the basic skill but also explain the reasoning behind it.

Student Expectations

To succeed, students must:	
- Arrive on time and be ready to start each class. - Bring all required items - a pen, their uniform and safety boots - Students must demonstrate basic digital literacy skills	- Meet a minimum attendance rate of 90%. Students who fall below this level will make it difficult to complete all the allocated class/workshop learning and assessments. - General Mathematics at Year 11 standard (2nd year)

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Ringwood SC (Ringwood Training) RTO: 22475 **RTO Student Information:** Please refer to http://www.rt.vic.edu.au/student-handbook and www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** Students must wear heavy cotton drill pants and shirt or cotton drill overalls and steel-capped leather work boots. No bib and brace overalls. Clear lens safety glasses will be supplied. (Work shirt to be purchased at student expense. This is not covered by the Materials fee.) **Excursions:** NA **Work Placement:** Not required but is strongly recommended. **Other:** NA

Future Pathways and Opportunities

Complementary studies:	• STEM – **S**cience, **T**echnology, **E**ngineering, and **M**athematics	
Pathways:	• Certificate III in Engineering Fabrication Trade • Certificate IV in Engineering	• Engineering apprenticeship – Mechanical, Fabrication, Automotive or Electrical
Possible Future Career Opportunities:	• Boiler Maker • Electrical Engineering • Fabricator • Sheet Metal Worker	• Fitter and Turner • Manufacturing Engineer • Mechanical Engineer • Metallurgical Engineer

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
VU23475	Safely use hand tools and hand held power tools for general engineering applications	40	C
VU23476	Report on the sectors and employment in the manufacturing engineering and related	20	C
VU23477	Interpret and prepare basic two and three dimensional engineering drawings	30	C
VU23478	Perform basic machining processes	40	C
VU23479	Apply basic fabrication techniques	40	C
VU23481	Apply occupational health and safety principles in an engineering environment	20	C
	Total nominal hours	**190**	

Units covered in the second year:

Unit Code	Unit Name	Assessment Task	Nominal Hours	Core or Elective
MEMPE006	Undertake a basic engineering project	TBA	80	C
VU23480	Perform intermediate engineering computations	TBA	40	C
VU23485	Perform basic welding and thermal cutting processes	TBA	60	E
		Total nominal hours	**180**	

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events

SIT30522 Certificate III in Events
William Angliss Institute

Course Aims
Prepares students with a limited range of events administration or operational skills and knowledge to complete event related work activities including planning and delivery of events at event venues, event or exhibition organisations in corporate or community settings under guidance, using plans, policies and procedures to guide work activities.
Course Delivery - Location and Times
Year 1: William Angliss Institute, 555 La Trobe Street, Melbourne. Wednesday 1:00pm – 6:00pm, **OR** Friday 9:00am – 2:00pm (Numbers will determine which day/s will run in 2026.)
Year 2: (2027)
Mode of Delivery Classroom based.
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource: VCE-VET-program-chart.pdf
Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au
Qualification: A nationally recognised qualification: **SIT30122 Certificate III in Tourism**

Additional Requirements/ Information

Name of RTO & Provider of Qualification:	OHS / Personal Protective Equipment: Uniform required
William Angliss Institute RTO: 3045 **RTO Student Information:** Please refer to https://www.angliss.edu.au/siteassets/pdf-files/policy/student-code-of-conduct.pdf and www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus.	**Excursions:** NA **Work Placement:** Not required. **Other:** NA

Future Pathways and Opportunities

Complementary studies:	• Hospitality		• Hotel Accommodation	
Pathways:	Careers include administer events registrations, plan in-house events, develop a conference and event. Pathway to the Diploma of Event Management.			
Possible Future Career Opportunities:	• Tour Operator • Visitor information Centre	• Providing customer service • Holiday parks and resorts	• Attractions • Cultural and heritage sites	

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
SITEEVT020	Source and use information on the events industry	25	C
SITXWHS005	Participate in safe work practices	12	C
SITXCCS014	Provide service to customers	25	C
SITXCOM009	Address protocol requirements	25	E
BSBTWK201	Work effectively with others	40	C
SITEEVT024	Develop conference and events programs	30	E
SITEEVT025	Select event venues and sites	35	E
	Total nominal hours	**192**	

Units covered in the second year: (2027)

Unit Code	Unit Name	Nominal Hours	Core or Elective
SITEEVT023	Plan in-house events	40	E
BSBTEC303	Create electronic presentations	20	E
SITXMPR010	Create a promotional display or stand	30	E
SITWHS006	Identify hazards, assess and control safety risks	30	E
SITHFAB021	Provide responsible service of alcohol	10	E
SITEEVT022	Provide event production support	31	C
SITXCOM007	Show social and cultural sensitivity	20	C
		181	

service

furniture making pathways

MSF20522 Certificate II in Furniture Making Pathways
Heathmont College

Course Aims
This qualification offers a comprehensive skill set for aspiring furniture makers, providing a broad knowledge in furniture making tasks. From undertaking basic furniture making projects to developing career plans in the furnishing industry, students will gain hands-on experience in measurements, calculations, and environmentally sustainable work practices.

Course Delivery - Location and Times
Year 1: Heathmont College, Waters Grove, Heathmont. Wednesday 1:00pm – 5:30pm
Year 2: NA in 2026
Mode of Delivery: Classroom/workshop based
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **MSF20522 Certificate II in Furniture Making Pathways**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Ranges AIET RTO: 121314 **RTO Student Information:** Please refer to https://www.heathmont.vic.edu.au and www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** To work safely in the workshop students need the following PPE to be provided by student: • sturdy, fully enclosed leather safety boots that meet AS/NZS 2210.3; steel or composite toe styles are ideal. To be provided by the school however, personal sets are encouraged: • Eye protection – wrap around, medium impact safety glasses or goggles that comply with AS/NZA1337.1 • Hearing protection – Class 5 earmuffs or earplugs conforming to AS/NZS 1270:2002 for any high-noise activities. **Excursions:** NA **Work Placement:** NA **Other:** Students will be required to complete three short LLN (Language, Literacy and Numeracy) quizzes prior to commencement of this course.

Future Pathways and Opportunities

Complementary studies:	• General Mathematics	• Visual Communication Design	• Materials and Technology
Pathways:	• Certificate III in Joinery • Certificate III in Cabinet Making and Timber Technology • Certificate III in Upholstery	• Certificate III in Furniture Finishing • Certificate III in Shopfitting • Other relevant competitive manufacturing qualifications	
Possible Future Career Opportunities:	• Workshop Assistant • CNC operator • Furniture Installation • Technician	• Set or prop maker • Picture frame assembler • Wood machinist assistant	

UOC **Units of Competency**

Units covered in the first year: 2026

Unit Code	Unit Name	Nominal Hours	Core or Elective
MSMPCI103	Demonstrate care and apply safe practices at work	30	C
MSMSUP106	Work in a team	30	E
MSMENV272	Participate in environmentally sustainable work practices	30	C
MSFGN2004	Produce simple scale drawings by hand	40	E
MSFFP2011	Use timber furnishing construction techniques	100	E
MSFFP2012	Join furnishing materials	??	?
MSFFM2014	Select and apply hardware	16	E
MSFFP2017	Develop a career plan for the furnishing industry	30	C
	Total nominal hours	??	

Units covered in the second year: Not available in 2026

Unit Code	Unit Name	Assessment Task	Nominal Hours	Core or Elective
MSFFP2020	Undertake a basic furniture making project	TBA	100	C
MSFFM2019	Assemble furnishing components	TBA	20	E
MSFFM2013	Use furniture making hand and power tools	TBA	40	E
MSFGN2001	Make measurements and calculations	TBA	30	C
		Total nominal hours	190	

trad.

furniture making pathways

MSF20522 Certificate II in Furniture Making Pathways
Ranges TEC

Course Aims
The course aims to provide participants with knowledge and skill development to perform the manufacture of free-standing furniture or built-in cabinets and provide on-site assistance in the installation of furniture or cabinets involving known routines and procedures.
Course Delivery - Location and Times
Year 1: Ranges TEC, 1/9 Hightech Place, Lilydale. Wednesday 12:30pm – 5:00pm **Year 2: (2027)** Ranges TEC, 1/9 Hightech Place, Lilydale. Wednesday 12:30pm – 5:00pm **Mode of Delivery:** Classroom/workshop based **Duration:** 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource: VCE-VET-program-chart.pdf Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au **Qualification:** A nationally recognised qualification: **MSF20522 Certificate II in Furniture Making Pathways**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Ranges TEC RTO: 22559 **RTO Student Information:** Please refer to https://www.rangestec.vic.edu.au/ and www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** Students must wear work pants (long or short), and Hi-visibility cotton shirt with collar (non-flammable), steel-capped slip resistant leather work boots, safety glasses and banded ear plugs. If you attend Ranges TEC classes without the appropriate clothing or PPE items, you will be excluded from practical classes. **Stationery:** Pencil case with pens, pencils, eraser, sharpener, highlighter and ruler. 4 ring A4 binder (28-50ml) and binder book. **Excursions:** NA **Work Placement:** NA **Other:** NA

Future Pathways and Opportunities

Complementary studies:	• General Mathematics	• Visual Communication Design	• Materials and Technology
Pathways:	• Certificate III in Furniture Making • Certificate III in Cabinet Making • Other relevant competitive manufacturing qualifications		
Possible Future Career Opportunities:	• Assistant Cabinet Maker • Assistant Installer of built-in cabinets Production Operator within a cabinet making enterprise		

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
MSMPCI103	Demonstrate care and apply safe practices at work	30	C
MSFFP2012	Join furnishing materials	40	E
MSMENV272	Participate in environmentally sustainable work practices	30	C
MSFGN2004	Produce simple scale drawings by hand	40	E
MSFFP2017	Develop a career plan for the furnishing industry	30	C
MSFFP2011	Use timber furnishing construction techniques	100	E
MSFFM2014	Select and apply hardware	16	E
	Total nominal hours	286	

Units covered in the second year:

Unit Code	Unit Name	Assessment Task	Nominal Hours	Core or Elective
MSFFM2019	Assemble furnishing components	TBA	20	E
MSFFM2013	Use furniture making hand and power tools	TBA	40	E
MSFGN2001	Make measurements and calculations	TBA	30	C
MSMSUP106	Work in a team	TBA	30	E
MSFFP2020	Undertake a basic furniture making project	TBA	100	C
		Total nominal hours	**220**	

trad.

horticulture

AHC20422 Certificate II in Horticulture
Ranges TEC

Course Aims	

This training program is designed to provide students with skills, knowledge and experience in the landscaping, horticulture and nursery industries. Students who finish the course should be able to work safely under routine supervision.

Course Delivery - Location and Times

Year 1 and Year 2: Ranges TEC, 1/9 Hightech Place, Lilydale. Wednesday 8:00am – 12:30pm **OR** Wednesday 12:30pm – 5:00pm
Please note: Students will be transported to and from the above address to the Ranges TEC Community Farm, 10 Coulson Road, Monbulk each week.
Mode of Delivery: Training rooms/farm based
Duration: This course rotates between Block A and Block B Units of Competency with the complete course being delivered over 2 years.

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL

All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **AHC20422 Certificate II in Horticulture**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Ranges TEC RTO: 22559 **RTO Student Information:** Please refer to https://www.rangestec.vic.edu.au/ and www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** Students must wear work pants (long or short), and Hi-visibility cotton shirt with collar or Hi-Vis vest, broad brimmed hat and sunscreen, wet weather gear (recommended), Gardening gloves, steel-capped slip resistant leather work boots, safety glasses and banded ear plugs. If you attend Ranges TEC classes without the appropriate clothing or PPE items, you will be excluded from practical classes. **Stationery:** Pencil case with pens, pencils, eraser, sharpener, highlighter and ruler. 4 ring A4 binder (28-50ml) and binder book. **Excursions:** NA **Work Placement:** NA **Other:** NA

Future Pathways and Opportunities

Complementary studies:	• General Mathematics	• Outdoor and Environmental Studies
Pathways:	• Certificate III in Horticulture • Certificate III in Agriculture • Certificate III in Conservation and Land Management	• Certificate III in Landscape Construction • Certificate III in Rural Operations For further information visit http://training.gov.au
Possible Future Career Opportunities:	• Landscaping • Irrigation systems • Conservation	• Propagation of plants • Operating equipment and machinery

UOC **Units of Competency**

Units covered in BLOCK A:

Unit Code	Unit Name	Nominal Hours	Core or Elective
AHCLSC206	Assist with landscape construction work	30	E
AHCWRK211	Participate in environmentally sustainable work practices	20	C
AHCNSY206	Care for nursery plants	30	E
AHCNSY207	Undertake propagation activities	30	E
AHCWHS202	Participate in WHS processes	20	C
AHCPCM204	Recognise plants	40	C
AHCPGD207	Plant trees and shrubs	20	C
AHCPGD209	Prune shrubs and small trees	35	E
	Total nominal hours	**225**	

Units covered in BLOCK B:

Unit Code	Unit Name	Assessment Task	Nominal Hours	Core or Elective
AHCLSC207	Construct low profile timber or modular retaining walls	TBA	50	E
AHCLSC209	Lay paving	TBA	30	E
AHCMOM203	Operate basic machinery and equipment	TBA	20	C
AHCSOL203	Assist with soil or growing media sampling and testing	TBA	25	C
AHCPMG202	Treat plants pests, diseases and disorders	TBA	30	C
AHCPMG201	Treat Weeds	TBA	40	C
Ahcnsy205	Pot up plants	TBA	20	E
		Total nominal hours	**215**	

trade

hospitality

SIT20322 Certificate II in Hospitality
Aquinas College

Course Aims
This program aims to provide participants with the knowledge and skills to achieve competencies that will enhance their employment prospects in the hospitality area, with specific focus on food and beverage activities (i.e. front of house).

Course Delivery - Location and Times
Year 1: Aquinas College, Great Ryrie Street, Ringwood; Wednesday 1:30pm-5.30pm
Year 2: Aquinas College, Great Ryrie Street, Ringwood; Wednesday 1:30pm-5.30pm
Mode of Delivery: Classroom and Restaurant based. Restaurant Nights – there are approximately **2 compulsory** restaurant nights per term that students are required to attend. Students are dismissed around 9:30pm. These form the practical assessment of this course.
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL

All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource: VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **SIT20322 Cert II in Hospitality Units 1-4.**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Aquinas College RTO: 22340 **RTO Student Information:** Please refer to www.aquinas.vic.edu.au and www.mullumvetcluster.com.au for your rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** Students will have to wear a compulsory uniform. An additional cost **is** involved. **Excursions:** Students may be required to attend a planned Excursion. An additional cost may be involved. **Work Placement:** Not required but is recommended. **Other: Please note this course is subject to change**

Future Pathways and Opportunities

Complementary studies:	• Food Technology	
Pathways:	• Certificate III in Hospitality • Certificate IV in Hospitality • Diploma of Hospitality (Management)	• Advanced Diploma of Hospitality (Management) • Bachelor of Applied Science (Hospitality Management)
Possible Future Career Opportunities:	• Waiter of Barista • Bar/Bottle Shop attendant	• Kitchen Hand • Food and Beverage attendant

UOC **Units of Competency**

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
BSBTWK201	Work effectively with others	40	C
SITHIND006	Source and use information in the hospitality industry	25	C
SITHIND007	Use hospitality skills effectively	0	C
SITXCCS011	Interact with customers	20	C
SITXCOM007	Show social and cultural sensitivity	20	C
SITXWHS005	Participate in safe work practices	12	C
SITXFSA005	Use hygienic practices of food safety	15	C
SITHFAB021	Provide responsible service of alcohol	10	E
SITHFAB023	Operate a bar	35	E
SITHFAB025	Prepare and serve espresso coffee	30	E
	Total nominal hours	**207**	

Units covered in the second year:

Unit Code	Unit Name	Assessment Task	Nominal Hours	Core or Elective
SITHFAB022	Clean and tidy bar areas	Work Performance 01	15	C
SITHFAB024	Prepare and serve non-alcoholic beverages	Work Performance 01	20	C
SITHFAB027	Serve food and beverage	Work Performance 02	80	C
SITHFAB036	Provide advice on food	Portfolio 07	40	C
SITXFIN007	Process financial transactions	Work Performance 01	25	C
		Total nominal hours	**180**	

service

hospitality

SIT20322 Certificate II in Hospitality
William Angliss Institute

Course Aims
The general purpose of this course prepares students with a limited range of hospitality operational skills and basic knowledge. Includes units such as, prepare/serve espresso coffee, non-alcoholic beverages, food and beverage service, hotel accommodation porter service, housekeeping and room service.

Course Delivery - Location and Times
Year 1: William Angliss Institute, 555 La Trobe Street, Melbourne. Wednesday 1:30pm – 6:00pm
Year 2: William Angliss Institute, 555 La Trobe Street, Melbourne. Wednesday 2:00pm – 6:30pm
- **Term 3:** 4:00pm–10:00pm

Mode of Delivery Classroom based.
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCCA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **SIT20322 Certificate II in Hospitality**

Additional Requirements/ Information

Name of RTO & Provider of Qualification:	OHS / Personal Protective Equipment:
William Angliss Institute RTO: 3045 **RTO Student Information:** Please refer to https://www.angliss.edu.au/siteassets/pdf-files/policy/student-code-of-conduct.pdf and www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus. **Excursions:** NA **Work Placement:** Not required.	Students are required to purchase William Angliss canvass apron, logo'd polo and black long sleeved shirt as well as possess the following clothing requirements:

OHS / Personal Protective Equipment: Students are required to purchase William Angliss canvass apron, logo'd polo and black long sleeved shirt as well as possess the following clothing requirements:

Black tailored pants	Black business style trousers with pocket (no hipsters, no jeans, spandex or leggings are permitted).
Black shoes	Lace ups preferred or a slight comfortable heel (no ballerina flats, platform, T-bar runners, canvas or high heels).
Black socks or stockings	
Other: NA	

Future Pathways and Opportunities

Complementary studies:	• Hospitality		• Hotel Accommodation	
Pathways:	• Certificate III in Hospitality • Certificate IV in Hospitality		• Diploma of Hospitality Management • Diploma of Hospitality Management (AIHS)	
Possible Future Career Opportunities:	• Server • Bar Attendant	• Room Service attendant (hotel) • Coffee Barista	• Housekeeping attendant (hotel) • Bar/Bottle Shop attendant	

UOC Units of Competency

Units covered in the first year:

These units provide knowledge and skills to be able to communicate and work with customers. Angliss restaurant is a fully functional restaurant with live customers.

Unit Code	Unit Name	Nominal Hours	Core or Elective
BSBTWK201	Work effectively with others	40	C
SITHIND006	Source and use information on the hospitality industry	25	C
SITHIND007	Use hospitality skills effectively	0	C
SITXCCS011	Interact with customers	20	C
SITXWHS005	Participate in safe working practices	12	C
SITXCOM007	Show social and cultural sensitivity	20	C
SITXFSA005	Use hygiene practices for food safety	15	C
SITHFAB021	Provide responsible service of alcohol	10	E
SITHACS010	Provide housekeeping services to guests	10	E
SITHACS013	Provide porter services	10	E
SITHFAB025	Prepare and serve espresso coffee	30	E
	Total nominal hours	**192**	

Units covered in the second year:

These units provide knowledge and skills to be able to communicate and work with customers. Angliss restaurant is a fully functional restaurant with live customers.

*Pre-requisite: SITXFSA101 Use Hygiene practices for food safety   +Pre-requisite: SITHFAB021 Provide Responsible Service of Alcohol

Unit Code	Unit Name	Assessment Task	Nominal Hours	Core or Elective
SITHFAB024	Prepare and serve non-alcoholic beverages*	Portfolio 07	20	C
SITHFAB022	Clean and tidy bar areas	Work Performance 01	15	C
SITHFAB027	Serve food and beverage *+	Work Performance 01	80	C
SITHFAB036	Provide advice on food	Portfolio 08	40	C
SITXFIN007	Process financial transactions	Work Performance 01	25	C
		Total nominal hours	**180**	

serVice

individual support | ageing and disability

CHC33021 Certificate III in Individual Support (Ageing and Disability) (Partial Completion

Australian Institute of Professional Technique (AUIPT)

Course Aims
This qualification reflects the role of individuals in the community, home or residential care setting who work under supervision and delegation as a part of multi-disciplinary team, following an individualised plan to provide person-centred support to people who may require support due to ageing, disability or some other reason.

Course Delivery - Location and Times
Year 1: AUIPT, Ground Floor, 301-311 Flinders Lane, Melbourne. Wednesday 9:00am - 1:00pm **OR** Wednesday 9:00am - 3:30pm
Year 2: AUIPT, Ground Floor, 301-311 Flinders Lane, Melbourne. Wednesday 9:00am - 3:30pm
Mode of Delivery Face to Face delivery.
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL

All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **CHC33021 - Certificate III in Individual Support (Ageing & Disability)**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: (AUIPT) Australian Institute of Professional Technique RTO: 45873 **RTO Student Information:** Please refer to https://www.auipt.edu.au/ or www.mullumvetcluster.com.au for student rights and responsibilities while on campus.	**OHS / Personal Protective Equipment:** NA **Excursions:** There may be excursions from time to time. **Work Placement:** To achieve this qualification the student must have completed at least 120 hours of work in at least one aged care, home, community, disability or community service organisation. **Other:** NA

Future Pathways and Opportunities

Complementary studies:	• Digital Literacy	• Leisure and Health	• Mental Health
Pathways:	Potential further study pathways include: • Certificate IV in Ageing Support • Certificate IV in Disability Support		
Possible Future Career Opportunities:	**A range of employment opportunities including:** • Senior Personal Care Assistant • Care Assistant • Accommodation Support Worker • Community Care Worker • Community House Worker • School Support Officer (Disability) • Residential Care Worker	• Food Services Deliverer • Transport Support Worker • In Home Respite Worker • Disability Service Officer • Care Worker • Client Assistant • Family Support Worker	

UOC **Units of Competency**

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
CHCCOM005	Communicate and work in health and community services	30	C
CHCLEG001	Work legally and ethically	55	C
CHCCCS041	Recognise healthy body systems	80	C
CHCAGE013	Work effectively in aged care	65	E
CHCPAL003	Deliver care services using a palliative approach	70	E
CHCDIS012	Support community participation and social inclusion	60	E
	Total nominal hours	360	

Units covered in the second year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
CHCDIV001	Work with diverse people	40	C
CHCDIS011	Contribute to ongoing skills development using a strengths-based approach	40	E
CHCDIS020	Work effectively in disability support	65	E
HLTINF006	Apply basic princi0ples and practices of infection prevention and control	35	C
CHCCCS031	Provide individualised support	100	C
CHCAGE011	Provide support to people living with dementia	80	E
	Total nominal hours	360	

service

information technology | networking

**ICT30120 Certificate III in Information Technology
(Networking and Cybersecurity) (Partial Completion)**
Ringwood Training

Course Aims
The competencies for completion of Certificate III in Information Technology are designed to equip students with the foundational skills and knowledge they need to function effectively in the IT environment in the workplace.

Course Delivery - Location and Times
Year 1: Ringwood Training, 3 Hill Street, Ringwood East. Wednesday 9:00am – 12:00pm **OR** Wednesday 12:00pm-3:00pm
Year 2: Ringwood Training, 3 Hill Street, Ringwood East. Wednesday 3:00pm-6:00pm
Mode of Delivery: Classroom based/online blended delivery
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM and VPC.
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **ICT30120 - Certificate III in Information Technology (Partial Completion)**

Information Technology Training – Competency Based Overview

In Information Technology training, competency-based assessments focus on evaluating a student's ability to perform tasks in a realistic workplace setting. This includes:
Hands-On Learning in a simulated IT environment
- Assessments are conducted where the student will complete tasks in an industry setting that closely mirrors what they would experience on the job.

Direct Observation
- Trainers directly observe the student performing the tasks, evaluating their ability to apply the knowledge and skills outlined in the competency standards.
- Trainers will often ask questions about the student's understanding of the tasks they are performing, ensuring they can not only demonstrate the basic skill but also explain the reasoning behind it.

Student Expectations

To succeed, students must:	
- Arrive on time and be ready to start each class. - Bring all required items - a pen, their uniform and laptop if required	Meet a minimum attendance rate of 90%. Students who fall below this level will make it difficult to complete all the allocated class/workshop learning and assessments.

Additional Requirements/ Information

| **Name of RTO & Provider of Qualification:** Ringwood SC (Ringwood Training) RTO: 22475 **RTO Student Information:** Please refer to http://www.rt.vic.edu.au/student-handbook and www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus. | **OHS / Personal Protective Equipment:** Students are required to have their own laptop/netbook. **Excursions:** Students may be required to attend a planned Excursion. (If conducted this is not covered by the Materials Fee. It is at student expense.) **Work Placement:** Not required but is recommended. **Other:** RT Polo shirt required. (This is not covered by the Materials Fee. It is at student expense.) |

Future Pathways and Opportunities

Complementary studies:	• A range of Information Communication Technology programs.	
Pathways:	• Certificate IV in Information Technology, specialising in Networking or Support	• Diploma of Information Technology • Diploma of Information Technology Networking
Possible Future Career Opportunities:	This qualification provides the skills and knowledge for an individual to be competent in a wide range of general information and communications technology (ICT) technical functions and to achieve a degree of self-sufficiency as an advanced ICT user. Persons working at this level will support information technology activities in the workplace across a wide range of ICT areas, including technical support, network administration, web technologies, software applications and digital media technologies all with sound cybersecurity skills and knowledge.	

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
ICTICT213	Use computer operating systems and hardware	60	E
BSBXCS303	Securely manage personally identifiable information and workplace information	40	C
BSBXCS402	Promote workplace cyber security awareness and best practices	40	E
ICTNWK311	Install and test network protocols	40	E
	Total nominal hours	**180**	

Units covered in the second year:

Unit Code	Unit Name	Assessment Task	Nominal Hours	Core or Elective
ICTICT313	Identify IP, ethics and privacy policies in ICT environments	TBA	50	C
ICTSAS305	Provide ICT advice to clients	TBA	40	C
ICTSAS312	Provide basic systems administration	TBA	20	E
ICTSAS309	Maintain and repair ICT equipment and software	TBA	20	E
ICTSAS310	Install, configure and secure a small office or home office network	TBA	50	E
		Total nominal hours	**180**	

technology

information technology | game design

**ICT30120 Certificate III in Information Technology
(Game Design) (Partial Completion)**
Ringwood Training

Course Aims
The competencies for completion of Certificate III in Information Technology are designed to equip students with the foundational skills and knowledge they need to function effectively in the design, creation and playing of Games**.**

Course Delivery - Location and Times
Year 1: Ringwood Training, 3 Hill Street, Ringwood East. Wednesday 9:00am – 12:00pm **OR** Wednesday 12:00pm-3:00pm
Year 2: Ringwood Training, 3 Hill Street, Ringwood East. Wednesday 3:00pm-6:00pm
Mode of Delivery: Classroom based/online blended delivery
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, and VPC.
All VET in school programs contribute units towards VCE and VCE VM. This is a Non-Scored program, however a 10% bonus is available for ATAR score purposes.

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **ICT30120 - Certificate III in Information Technology
(Partial Completion)**

Information Technology Training – Competency Based Overview

In Information Technology training, competency-based assessments focus on evaluating a student's ability to perform tasks in a realistic workplace setting. This includes:
Hands-On Learning in a simulated IT environment
- Assessments are conducted where the student will complete tasks in an industry setting that closely mirrors what they would experience on the job.

Direct Observation
- Trainers directly observe the student performing the tasks, evaluating their ability to apply the knowledge and skills outlined in the competency standards.
- Trainers will often ask questions about the student's understanding of the tasks they are performing, ensuring they can not only demonstrate the basic skill but also explain the reasoning behind it.

Student Expectations

To succeed, students must:	
- Arrive on time and be ready to start each class. - Bring all required items - a pen, their uniform and laptop if required	Meet a minimum attendance rate of 90%. Students who fall below this level will make it difficult to complete all the allocated class/workshop learning and assessments.

Additional Requirements/ Information

| **Name of RTO & Provider of Qualification:** Ringwood SC (Ringwood Training) RTO: 22475 **RTO Student Information:** Please refer to http://www.rt.vic.edu.au/student-handbook and www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus. | **OHS / Personal Protective Equipment:** Students are required to have their own laptop/netbook. **Excursions:** Students may be required to attend a planned Excursion. (If conducted this is not covered by the Materials Fee. It is at student expense.) **Work Placement:** Not required but is recommended. **Other:** RT Polo shirt required. (This is not covered by the Materials Fee. It is at student expense.) |

Future Pathways and Opportunities

Complementary studies:	• A range of Information Communication Technology programs.	
Pathways:	• Certificate IV in Information Technology, specialising in Games Design	• Diploma of Information Technology, specialling is Games Design
Possible Future Career Opportunities:	This qualification provides the skills and knowledge for an individual to be competent in a wide range of general information and communications technology (ICT) technical functions and to achieve a degree of self-sufficiency as an ICT games design and creation practitioners. Persons working at this level will support information technology activities in the games design and creation industry.	

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
BSBCRT301	Develop and extend critical and creative thinking skills	40	C
ICTGAM304	Develop three-dimensional (3D) models for digital games	50	E
ICTGAM305	Apply simple textures and shading to three-dimensional (3D) models for digital games	50	E
CUAANM302	Create 3D Digital Animations	75	E
	Total nominal hours	215	

Unit Code	Unit Name	Nominal Hours	Core or Elective
ICTPRG430	Apply introductory object-oriented language skills	60	E
ICTGAM306	Review and apply traditional animation principles	60	E
CUADIG304	Create visual design components	30	E
ICTPRG302	Apply introductory programming techniques	40	C
		190	

technology

cisco (integrated technologies)

Year 1: 22697VIC Certificate IV in Integrated Technologies (Partial Completion)
Year 2: 22519VIC Certificate IV in Integrated Technologies (CISCO) (Partial Completion)(For continuing students)
Ringwood Training

Course Aims
The Cisco CCNA networking program is a highly respected worldwide industry qualification that aims to give students skills and knowledge in information technology, networking, wireless technologies, security and connectivity technologies including mobile devices and general issues to do with how to connect, maintain and expand computer networks.

Course Delivery - Location and Times
Year 1: Ringwood Training, 3 Hill Street, Ringwood East. Wednesday 12:00pm - 3:00pm
Year 2: Ringwood Training, 3 Hill Street, Ringwood East. Wednesday 3:00pm - 6:00pm
Mode of Delivery: Classroom/workshop based
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, and VPC.
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCCA Get VET resource:
VCE-VET-program-chart.pdf
Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **22519VIC Certificate IV in Integrated Technologies. (Partial Completion) (For current Year 2 students) 2026 Year 1 students will receive** the nationally recognised qualification: **22697VIC Certificate IV in Integrated Technologies (Partial Completion)** at the end of the 2-year duration.

Information Technology Training – Competency Based Overview

In Information Technology training, competency-based assessments focus on evaluating a student's ability to perform tasks in a realistic workplace setting. This includes:
Hands-On Learning in a simulated IT environment
- Assessments are conducted where the student will complete tasks in an industry setting that closely mirrors what they would experience on the job.

Direct Observation
- Trainers directly observe the student performing the tasks, evaluating their ability to apply the knowledge and skills outlined in the competency standards.
- Trainers will often ask questions about the student's understanding of the tasks they are performing, ensuring they can not only demonstrate the basic skill but also explain the reasoning behind it.

Student Expectations

To succeed, students must:	
- Arrive on time and be ready to start each class. - Bring all required items - a pen, their uniform and laptop if required	Meet a minimum attendance rate of 90%. Students who fall below this level will make it difficult to complete all the allocated class/workshop learning and assessments.

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Ringwood SC (Ringwood Training) RTO: 22475 **RTO Student Information:** Please refer to http://www.rt.vic.edu.au/student-handbook and www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus. **Excursions:** NA **Work Placement:** Not required but is strongly recommended.	**OHS / Personal Protective Equipment:** No formal prerequisites are necessary; however, students need to have a passion and interest in Information Technology, networking, wireless technologies, security and connectivity technologies including mobile devices and general issues to do with how to connect, maintain and expand computer networks. Program A is generally taken before Program B unless the student has equivalent knowledge or skill in the Program A content. Some additional training days during term holidays may be offered. **Other:** RT Polo shirt required. (This is not covered by the Materials Fee. It is at student expense.)

Future Pathways and Opportunities

Complementary studies:	Information Communication Technology	
Pathways:	• Certificate IV in Information Technology • Diploma of Information Technology	
Possible Future Career Opportunities:	• Database Administrator • Information Technology • Network Manager • Software Designer	• Software Testing • Systems Administrator • Systems Administration Support

UOC Units of Competency

Units covered in the first year: 22697VIC Certificate IV in Integrated Technologies (Cisco)

Unit Code	Unit Name	Nominal Hours	Core or Elective
VU23887	Build and implement a basic network	100	C
VU23888	Configure a small to medium network for an organisation	90	C
	Total nominal hours	190	

Units covered in the second year: 22519VIC Certificate IV in Integrated Technologies (CISCO)

Unit Code	Unit Name	Nominal Hours	Core or Elective
VU22965	Secure and monitor the performance of a small to medium network	100	C
VU22966	Investigate design concepts of an accessible and secure network	90	C
	Total nominal hours	190	

technology

makeup

SHB30221 Certificate III in Makeup
Inspiring Training Academy

Course Aims
This qualification reflects the role of individuals employed as make-up artists to design and apply make-up for a range of purposes and occasions across the beauty, fashion, media and entertainment industries.

These individuals possess a range of well-developed technical and consultation skills where discretion and judgement are required and are responsible for their own outputs. This includes working cooperatively with a range of individuals including photographers, fashion stylists and media production staff.

Work is typically conducted as part of a team or on a freelance basis in settings such as make-up studios, retail cosmetic counters, fashion and media sets and photography studios.

Upon completion of the two-year program students have the opportunity to successfully complete the full certificate III in Makeup not just a partial completion.

Course Delivery - Location and Times
Year 1: Inspiring Training Academy, 91A Boronia Road, **Boronia**. Wednesday 9.00am – 12.30pm **OR** Wednesday 1.00pm – 4.30pm
Year 2: Inspiring Training Academy, 91A Boronia Road, **Boronia**. Friday 9:00am – 4:00pm
Mode of Delivery: Blended – combining face to face, online and self-paced study.
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL.
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **SHB30221 - Certificate III in Makeup.**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Inspiring Training Academy Pty Ltd TOID No: 22728 **RTO Student Information:** Please refer to www.inspiringbeauty.com.au and www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus. **Other:** Students are required to complete Certificate II I Retail Cosmetics prior to enrolling into this course. **Excursions:** NA	**Work Placement:** The SHB Training Package stipulates Mandatory Workplace Requirements (MWR) to achieve some of the qualifications and some of the units of competency available in the VCE VET Hair and Beauty program. Please refer to the information published in the SHB Training Package **OHS / Personal Protective Equipment:** Non compulsory Inspiring Training Academy uniform t-shirt & hoodie for purchase. Inspiring Training Academy expects all students to adhere to our uniform policy of Black top (no motifs) black pants, black flat shoes and hair tied back. All students must have access to a laptop for assessments **Please note this course is subject to change.**

Future Pathways and Opportunities

Complementary studies:	• English	• Art Studies
Pathways:	• Diploma of Screen and Media Makeup • Diploma of Beauty Therapy	• Bachelor of Dermal Science
Possible Future Career Opportunities:	• Freelance Makeup Artist • Theatre Makeup Artist	• TV Makeup Artist

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
SHBXWHS003	Apply safe hygiene, health and work practices	40	C
SHBBINF002	Maintain infection control standards	75	E
SHBBRES003	Research and apply beauty industry information	20	C
SHBBMUP009	Design and apply make-up	45	C
SHBXIND003	Comply with organisational requirements within a personal services environment	45	C
SHBBMUP010	Design and apply make-up for photography	30	C
SHBBCCS005	Advise on beauty products and services	30	E
SHBXCCS007	Conduct salon financial transactions	25	E
SHBBFAS004	Provide lash and brow services	30	E
	Total nominal hours	**340**	

Units covered in the second year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
SHBXCCS008	Provide salon services to clients	30	C
SHBBMUP013	Design and apply creative make-up	50	C
SIRXOSM002	Maintain ethical and professional standards when using social media and online platforms	50	C
BSBESB401	Research and develop business plans	45	E
SHBBBOS007	Apply cosmetic tanning products	20	E
SHBBMUP011	Design and apply remedial camouflage make-up	30	E
	Total nominal hours	**225**	

service

music | performance

CUA30920 Certificate III in Music (Performance)
Mater Christi College

Course Aims
These qualifications provide students with a broad range of skills and knowledge to pursue a career of further training within the music industry.

Course Delivery - Location and Times
Year 1: Mater Christi College, 28 Bayview Road, Belgrave. Wednesday 1:00pm-5:00pm
Year 2: (2027)
Mode of Delivery: Classroom
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM or VPC.

All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource: VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: On satisfactory completion a nationally recognised qualification within the Music Industry: **CUA30920 Certificate III in Music (Performance)**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: COSAMP RTO: 41549 **RTO Student Information:** Please refer to the VET Student Handbook http://www.materchristi.edu.au/curriculum/year-11-and-12/ and www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** Students should ideally have their own instrument. It is recommended that students have instrumental/vocal tuition but this is not a requirement. Students will need to be confident in performing on their instrument or voice and be prepared to devote their own time to making progress e.g. at home practice, YouTube tutorials, guidance from family/friends etc **Excursions:** There may be planned excursions. **Work Placement:** Industry Experiences. **Other: Please note this course is subject to change**

Future Pathways and Opportunities

Complementary studies:	• Training within the Music Industry	
Pathways:	• Certificate IV in Music Industry (Performance)	• Diploma of Music Industry (Performance)
Possible Future Career Opportunities:	• Professional performer (solo) • Professional performer (in a band) • Professional performer (musical theatre band)	• Accompanist • Teacher

UOC Units of Competency

Units covered in the first year 2026:

Unit Code	Unit Name	Nominal Hours	Core or Elective
CUACMP311	Implement copyright arrangements	20	C
CUAIND313	Work effectively in the Music Industry	35	C
CUAIND314	Plan a career in the creative arts industry	35	C
CUAMPF213	Perform simple repertoire in ensembles	50	E
CUASOU211	Develop basic audio skills and knowledge	40	E
CUAMPF313	Contribute to backup accompaniment as part of a group	35	E
	Total nominal hours	**215**	

Units covered in the second year 2027:

Unit Code	Unit Name	Assessment Task	Nominal Hours	Core or Elective
CUAMPF312	Prepare for musical performances	TBA	35	C
CUAMPF315	Develop and perform musical improvisation	TBA	35	C
CUAMPF412	Develop and apply stagecraft skills	TBA	70	C
CUAMPF311	Develop technical skills for musical performances	TBA	20	C
GROUP OR SOLO – Select ONE				
CUAMPF414	Perform music as part of a group (Students enrol in this unit if being assessed as part of a group.)	TBA	70	
CUAMPF416	Perform music as a soloist (Students enrol in this unit if being assessed as a soloist.)	TBA	70	
	Total nominal hours		**230**	

creative

music |performance

CUA30920 Certificate III in Music (Performance)
Melba College

Course Aims
To provide students with the opportunity to apply a broad range of knowledge and skills in varied work contexts in the music industry. Depending on the electives chosen, Units 1 and 2 can include making a music demo, composing simple songs or musical pieces and developing ensemble skills. Units 3 and 4 offer scored assessment and include units such as developing improvisation skills, preparing for performance and performing music as part of a group.

Course Delivery - Location and Times
Year 1: NA in 2026
Year 2: Melba College, Brentnall Road, Croydon; **Thursday** 2:00pm – 6:00pm
Mode of Delivery: Classroom based
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL

All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource: VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **CUA30920 Certificate III in Music Units 1-4 (Performance)**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: COLLARTS – The Australian College of The ARTS RTO: 0109 **RTO Student Information:** https://www.collarts.edu.au/ Please refer to and www.mullumvetcluster.com.au for your rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** Students will have to wear school uniform. Additional costs **will NOT** be involved. **Excursions:** Students may be required to attend a planned excursion. Additional costs may be involved. Information will be provided by the teacher. **Work Placement:** Not required but 15 hours is recommended. **Other:** NA

Future Pathways and Opportunities

Complementary studies:	• Music Composition	• Music Performance
Pathways:	• Certificate IV in Music Industry (Performance) • Bachelor of Music Industry	
Possible Future Career Opportunities:	• Musician • Song Writer	• Producer • Band Member

UOC **Units of Competency**

Unit Code	Unit Name	Nominal Hours	Core or Elective
Units covered in the first year: Not available in 2026; available in 2027			
CUACMP311	Implement copyright arrangement	20	C
CUAIND313	Work effectively in the music industry	35	C
CUAIND314	Plan a career in the creative arts industry	35	C
CUAMPF213	Perform simple repertoires in ensembles	50	E
CUAMPF212	Incorporate music technology into performances	35	E
CUAMPF314	Make a music demo	40	E
	Total nominal hours	**215**	

Unit Code	Unit Name	Assessment Task	Nominal Hours	Core or Elective
Units covered in the second year: 2026				
CUAMPF311	Develop technical skills for music performances	TBA	20	C
CUAMPF312	Prepare for musical performance	Tba	35	C
CUAMPF315	Develop and perform musical improvisation	TBA	35	C
CUAMPF412	Develop and apply stage craft skills	TBA	70	C
CUAMPF414	Perform music as part of a group	TBA	70	E
		Total nominal hours	**230**	

creative

music | performance

CUA30920 Certificate III in Music (Performance)
Scoresby Secondary College

Course Aims
The VCE VET Music program aims to:
- Provide participants with the knowledge and skills that will enhance their employment prospects in the music or music-related industries
- Enable participants to gain a recognised credential and to make a more informed choice of vocation or career paths.

Course Delivery - Location and Times
Year 1: Scoresby Secondary College, Cavell Street, Scoresby. Wednesday 1:30pm-5:00pm
Year 2: Scoresby Secondary College, Cavell Street, Scoresby. Wednesday 1:30pm-5:00pm
Mode of Delivery: Classroom/Face to face-based delivery
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCCA Get VET resource: VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **CUA30920 - Certificate III in Music (Performance)**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Australian College of the Arts Pty Ltd/Collarts RTO: 0109 **RTO Student Information:** Please refer to the Mullum Cluster Website www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** Some training and assessment will take place outside normal delivery times e.g., evening performances. **Excursions:** Students may be required to attend a planned Excursion. **Work Placement:** Not required but is recommended. **Other: Please note this course is subject to change.**

Future Pathways and Opportunities

Complementary studies:	• Music Composition	• Music Performance
Pathways:	• Certificate IV in Music Industry (Sound Production)	
Possible Future Career Opportunities:	• Artist/Venue Manager • Instrumental Music Teacher • Live sound engineer	• Musician • Performer • Recording engineer

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
CUAIND313	Work effectively in the Music Industry	35	C
CUACMP311	Implement copyright arrangements	20	C
CUAIND314	Plan a career in the creative arts industry	30	C
CUAMPF212	Incorporate music technology into performance	35	C
CUAMPF314	Make a music demo	50	C
CUAMPF213	Perform simple repertoire in ensembles	35	C
	Total nominal hours	**205**	

Units covered in the second year:

Unit Code	Unit Name	Assessment Task	Nominal Hours	Core or Elective
CUAMPF311	Develop technical skills for musical performance	Work Performance 01	20	C
CUAMPF312	Prepare for musical performances	Portfolio 08	35	C
CUAMPF315	Develop and perform musical improvisation	Portfolio 07	35	C
CUAMPF412	Develop & maintain stagecraft skills	Portfolio 07	70	C
GROUP OR SOLO – Select ONE				
CUAMPF414	Perform music as part of a group (Students enrol in this unit if being assessed as part of a group.)	Work Performance 01	70	E
CUAMPF416	Perform music as a soloist (Students enrol in this unit if being assessed as a soloist.)	Work Performance 01	70	E
		Total nominal hours	**300**	

creative

music |performance

CUA30920 Certificate III in Music (Performance)
Sherbrooke Community School

Course Aims
The VCE VET Music program aims to:
- Provide participants with the knowledge and skills that will enhance their employment prospects in the music or music-related industries
- Enable participants to gain a recognised credential and to make a more informed choice of vocation or career paths.

Course Delivery - Location and Times
Year 1: Sherbrooke Community School, 311 Mount Dandenong Tourist Road, Sassafras. Wednesday 9:15am-1:15pm
Year 2: Sherbrooke Community School, 311 Mount Dandenong Tourist Road, Sassafras. Wednesday 9:15am-1:15pm

Mode of Delivery: Classroom/Face to face-based delivery
Duration: 2 years part time

Please note: viability of this course, will depend on minimum numbers achieved.

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCCA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **CUA30920 - Certificate III in Music (Performance)**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Australian College of the Arts Pty Ltd/Collarts RTO: 0109 **RTO Student Information:** Please refer to the Mullum Cluster Website www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** Some training and assessment will take place outside normal delivery times e.g., evening performances. **Excursions:** Students may be required to attend a planned Excursion. **Work Placement:** Not required but is recommended. **Other: Please note this course is subject to change.**

Future Pathways and Opportunities

Complementary studies:	• Music Composition	• Music Performance
Pathways:	• Certificate IV in Music Industry (Sound Production)	
Possible Future Career Opportunities:	• Artist/Venue Manager • Instrumental Music Teacher • Live sound engineer	• Musician • Performer • Recording engineer

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
CUAIND313	Work effectively in the Music Industry	35	C
CUACMP311	Implement copyright arrangements	20	C
CUAIND314	Plan a career in the creative arts industry	30	C
CUAMPF212	Incorporate music technology into performance	35	C
CUAMPF314	Make a music demo	50	C
CUAMPF213	Perform simple repertoire in ensembles	35	C
	Total nominal hours	**205**	

Units covered in the second year:

Unit Code	Unit Name	Assessment Task	Nominal Hours	Core or Elective
CUAMPF311	Develop technical skills for musical performance	Work Performance 01	20	C
CUAMPF312	Prepare for musical performances	Portfolio 08	35	C
CUAMPF315	Develop and perform musical improvisation	Portfolio 07	35	C
CUAMPF412	Develop & maintain stagecraft skills	Portfolio 07	70	C
GROUP OR SOLO – Select ONE				
CUAMPF414	Perform music as part of a group (Students enrol in this unit if being assessed as part of a group.)	Work Performance 01	70	E
CUAMPF416	Perform music as a soloist (Students enrol in this unit if being assessed as a soloist.)	Work Performance 01	70	E
	Total nominal hours		**300**	

music|performance

CUA30920 Certificate III in Music (Performance)
Upwey High School

Course Aims
The VCE VET Music program is drawn from a national training package and offers portable qualifications which are recognised throughout Australia. These qualifications provide students with a broad range of skills and knowledge to pursue a career or further training within the music industry.

Course Delivery - Location and Times
Year 1: Upwey High School, 1451 Burwood Highway, Upwey. Wednesday 1.30pm-5.30pm
Year 2: Upwey High School, 1451 Burwood Highway, Upwey. Wednesday 1.30pm-5.30pm
Mode of Delivery Classroom based
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **CUA30920 - Cert III in Music Units 1-4 (Performance)**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: COLLARTS RTO**:** 0109 **RTO Student Information:** Please refer to the Mullum VET Cluster website www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** School uniform must be worn to the host school. Personal equipment should be brought to the class. **Excursions:** NA **Work Placement:** NA. **Other:** NA

Future Pathways and Opportunities

Complementary studies:	• Music Composition	• Music Performance
Pathways:	• Certificate IV in Music Industry (Performance)	
Possible Future Career Opportunities:	Music performance provides students with the opportunity to apply a broad range of knowledge and skills in varied work contexts in the music industry. Depending on the electives chosen, Units 1 and 2 can include making a music demo, composing simple songs or musical pieces and developing ensemble skills. Units 3 and 4 offer scored assessment and include units such as developing improvisation skills, preparing for performance and performing music as part of a group or as a soloist.	

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
CUACMP311	Implement copyright arrangement	20	C
CUAIND313	Work effectively in the music industry	35	C
CUAIND314	Plan a career in the creative arts industry	35	C
CUAMPF213	Perform simple repertoires in ensembles	50	E
CUAMPF212	Incorporate music technology into performances	35	E
CUAMPF314	Make a music demo	40	E
	Total nominal hours	**215**	

Units covered in the second year:

Unit Code	Unit Name	Assessment Task	Nominal Hours	Core or Elective
CUAMPF311	Develop technical skills for music performances	TBA	20	C
CUAMPF312	Prepare for musical performance	TBA	35	C
CUAMPF315	Develop and perform musical improvisation	TBA	35	C
CUAMPF412	Develop and apply stage craft skills	TBA	70	C
CUAMPF414 **or** CUAMPF416	Perform music as part of a group Perform music as a soloist	TBA TBA	70	E
		Total nominal hours	**230**	

creative

music |sound production

CUA30920 Certificate III in Music (Sound Production)
Emmaus College

Course Aims	
This program aims to provide participants with the knowledge and skill development for the achievement of competence to enhance employment prospects within the music industry, whilst providing a recognised credential; for making a more informed choice of vocational and career paths in the music industry.	

Course Delivery - Location and Times
Year 1: Emmaus College, 305 Springvale Rd, Vermont South; Wednesday 1:30pm-5.00pm
Year 2: Emmaus College, 305 Springvale Rd, Vermont South; Wednesday 1:30pm-5.00pm
Mode of Delivery: Classroom based.
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL

All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource: VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **CUA30920 Certificate III in Music Units 1-4 (Sound Production)**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: COSAMP RTO: 41549 **RTO Student Information:** Please refer to www.cosamp.com.au and www.mullumvetcluster.com.au for your rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** Students will have to wear a uniform. Additional costs **will** be involved. **Excursions:** Students may be required to attend a planned Excursion. Additional costs may be involved. **Work Placement:** Not required but is recommended. **Other:** NA

Future Pathways and Opportunities

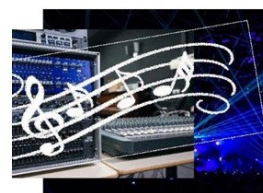| Complementary studies:	• Music Composition	• Music Performance
Pathways:	• Certificate IV in Music Industry (Sound Production)	
Possible Future Career Opportunities:	• Broadcaster • Digital Audio Technician • Director • Musical Therapist • Musician	• Sound & Lighting Technician • Sound Engineer • Stage Manager • Stage Producer

UOC **Units of Competency**

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
CUACMP311	Implement copyright arrangements	20	C
CUAIND313	Work effectively in the music industry	35	C
CUAIND314	Plan a career in the creative arts industry	35	C
CUALGT311	Operate basic lighting	30	E
CUASOU211	Develop basic audio skills and knowledge	35	E
CUASOU212	Perform basic sound editing	30	E
	Total nominal hours	**185**	

Units covered in the second year:

Unit Code	Unit Name	Assessment Task	Nominal Hours	Core or Elective
CUASOU306	Operate sound reinforcement systems	**Portfolio 07**	40	C
CUASOU308	Install and disassemble audio equipment	**Product 05**	40	C
CUASOU321	Mix music in a studio environments	**Product 05**	60	C
CUASOU317	Record and mix a basic music demos	**Portfolio 07**	40	C
CUASOU412	Manage audio input sources		30	C
Total nominal hours			**210**	

creative

music |sound production

CUA30920 Certificate III in Music (Sound Production) (Year 1 only in 2026)
Melba College

Course Aims
This program aims to provide participants with the knowledge and skill development for the achievement of competence to enhance employment prospects within the music industry, whilst providing a recognised credential; for making a more informed choice of vocational and career paths in the music industry.

Course Delivery - Location and Times
Year 1: Melba College, Brentnall Road, Croydon. Wednesday 2:00pm – 6:00pm **Year 2:** **NA in 2026** **Mode of Delivery:** Classroom based **Duration:** 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource: VCE-VET-program-chart.pdf Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au **Qualification:**   A nationally recognised qualification: **CUA30920 Certificate III in Music Units 1-4 (Sound Production)**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: COLLARTS – The Australian College Of The ARTS RTO: 0109 **RTO Student Information:** https://www.collarts.edu.au/ Please refer to and www.mullumvetcluster.com.au for your rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** Students will have to wear school uniform. Additional costs **will NOT** be involved. **Excursions:** Students may be required to attend a planned excursion. Additional costs may be involved. **Work Placement:** Not required but 15 hours is recommended. **Other:** NA

Future Pathways and Opportunities

Complementary studies:	• Music Composition	• Music Performance
Pathways:	• Certificate IV in Music Industry (Sound Production)	
Possible Future Career Opportunities:	• Broadcaster • Digital Audio Technician • Director • Musical Therapist • Musician	• Sound & Lighting Technician • Sound Engineer • Stage Manager • Stage Producer

UOC Units of Competency

Units covered in the first year: 2026			
Unit Code	Unit Name	Nominal Hours	Core or Elective
CUACMP311	Implement copyright arrangements	20	C
CUACMP313	Work effectively in the music industry	35	C
CUACMP314	Plan a career in the creative arts industry	35	C
CUASOU211	Develop basic audio skills and knowledge	40	E
CUASOU212	Perform basic sound editing	30	E
CUASOU213	Assist with sound recordings	35	E
	Total nominal hours	195	

Units covered in the second year: Not available in 2026; available in 2027				
Unit Code	Unit Name	Assessment Task	Nominal Hours	Core or Elective
CUASOU306	Operate sound reinforcement systems	Portfolio 08	40	C
CUASOU308	Install and disassemble audio equipment	Portfolio 08	40	C
CUASOU317	Record and mix a basic music demo	Product 05	40	C
CUASOU321	Mix music in a studio environment	Product 06	60	C
CUASOU412	Manage audio input sources	Product 05	30	C
	Total nominal hours		210	

creative

plumbing

22569VIC Certificate II in Plumbing (Pre-Apprenticeship)
St Joseph's College - Ferntree Gully

Course Aims
The course is designed for people wanting to enter the building and construction industry to become apprentice plumbers. It will provide the knowledge and practical skills associated with working in the plumbing industry and equip students to become apprentice plumbers.

Course Delivery - Location and Times
Year 1: St Joseph's College, 5 Brenock Park Drive, Ferntree Gully, Wednesday 1:00pm – 5:00pm
OR St Joseph's College, 5 Brenock Park Drive, Ferntree Gully, Thursday 1:30pm – 5:00pm
Year 2: St Joseph's College, 5 Brenock Park Drive, Ferntree Gully, Thursday 8:00am – 12:30pm
Mode of Delivery Classroom/Workshop based.
Duration: 2 years part time

Please note: availability of this course, will depend on internal applications

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **22569VIC - Certificate II in Plumbing (Pre-apprenticeship) (at the completion of two years study)**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Parade College RTO: 40750 **RTO Student Information:** Please refer to the Student Handbook of St Joseph's College and www.mullumvetcluster.com.au for student rights and responsibilities whilst on Campus.	**OHS/PPE/Clothing and Equipment:** Steel capped boots and work pants required. Polo and jumper provided in Year 1. **Excursions:** NA **Work Placement:** A work placement is not required but 80 hours of structured workplace learning over the duration of the program, is strongly recommended. **Other: Please note this course is subject to change.**

Future Pathways and Opportunities

Complementary studies:	• English • Business Management • Further Mathematics
Pathways:	• Certificate III in Plumbing • Certificate IV in Plumbing and Services
Possible Future Career Opportunities:	• Apprentice Plumber

UOC **Units of Competency**

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
CPCWHS1001	Prepare to work safely in the construction industry	6	C
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry	20	C
VU23049	Identify career pathways in the plumbing industry	30	C
BSBWRT311	Write simple documents	30	C
CPCPCM2039A	Carry out interactive workplace communication	10	C
CUAACD303	Produce technical drawings	50	C
VU23051	Prepare to work in the plumbing industry	20	C
CPCCCM1015	Carry out measurements and calculations	20	C
VU23056	Use plumbing pipes, fittings and fixtures to simulate plumbing installations	30	C
HLTAID010	Provide basic emergency life support	12	C
VU23054	Use basic plumbing hand tools	50	C
	Total nominal hours	**278**	

Units covered in the second year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
VU23047	Cut and penetrate building materials and structures	30	C
VU23052	Use and apply basic levelling equipment for plumbing	8	C
VU23048	Fabricate simple plumbing pipe systems	30	C
VU23055	Use basic power tools	20	C
VU23050	Perform basic oxy-acetylene welding and cutting	20	C
VU22053	Use basic electric welding equipment and techniques	20	C
CPCCCM2001	Read and interpret plans and specifications	20	C
VU23046	Apply basic sheet metal practices	50	C
	Total nominal hours	**214**	

trad_e

retail services

SIR20216 Certificate II in Retail Services
Cire Services

Course Aims This qualification reflects the role of frontline retail team members who use a defined and limited range of operational skills to undertake workplace activities. This qualification provides a pathway to work in a diverse range of retail settings including specialty retailers, supermarkets, department stores and quick service restaurants. Individuals with this qualification are able to perform roles such as frontline team member, customer service assistant and point-of-sale operator.
Course Delivery - Location and Times **Year 1:** Cire Services, Level 1, 7 – 9 John Street, Lilydale, Wednesday 9:00am - 12:30pm **Year 2:** Cire Services, Level 1, 7 – 9 John Street, Lilydale, Wednesday 9:00am - 12:30pm **Mode of Delivery** Classroom/workshop simulation **Duration:** 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource: VCE-VET-program-chart.pdf Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au **Qualification:**   A nationally recognised qualification: **CHC32015 Certificate III in Community Services.**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Cire Services TOID: 4150 **RTO Student Information:** Please refer to www.mullumvetcluster.com.au for student rights and responsibilities while on campus.	**OHS / Personal Protective Equipment:** N/A **Excursions:** Yes **Work Placement:** Not required however, highly encouraged/recommended. **Other:** NA

Future Pathways and Opportunities

Complementary studies:	• Business	• Community Pharmacy
Pathways:	**Certificate III/ IV in the following streams:** • Retail • Business Community Pharmacy	
Possible Future Career Opportunities:	• Pathway to work in diverse range of retail settings including speciality retailers, supermarkets, department stores and quick service restaurants	

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
SIRXPDK001	Advise on products and services	30	C
SIRXRSK001	Identify and respond to security risks	30	C
SIRRINV001	Receive and handle retail stock	35	E
SIRRMER001	Produce visual merchandise displays	35	E
SIRXIND002	Organise and maintain the store environment	20	E
SIRXMKT001	Support marketing and promotional activities	30	E
	Total nominal hours	180	

Units covered in the second year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
SIRXPDK001	Advise on products and services	30	C
SIRXRSK001	Identify and respond to security risks	30	C
SIRRINV001	Receive and handle retail stock	35	E
SIRRMER001	Produce visual merchandise displays	35	E
SIRXIND002	Organise and maintain the store environment	20	E
SIRXMKT001	Support marketing and promotional activities	30	E
	Total nominal hours	180	

service

salon assistant | barbering stream

SHB20216 Certificate II in Salon Assistant

Inspiring Training Academy

Course Aims
This qualification reflects the role of a salon assistant within the Barbering and Hairdressing industry. You will gain the skills of how to maintain an efficient work environment. You will learn how to interact with clients in a professional manner and being able to assist your work team in preparing clients, shampooing and basic basin services. You will be able to wash & shampoo all hair types, dry hair to shape and have knowledge of new techniques and technology in the Barbering industries.

Course Delivery - Location and Times
Year 1: Nazareth College, Manning Drive, **Noble Park**. Wednesday 9:00am-12:30pm
Cire Community School, 34-40 John Street, **Lilydale**. Wednesday 1:00pm-4.30pm. **(To Be Confirmed)**
Mode of Delivery: Blended – combining face to face, online and self-paced study.
Duration: 1 year part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **SHB20216 - Certificate II in Salon Assistant.**

Additional Requirements/ Information

|	
Name of RTO & Provider of Qualification: Inspiring Training Academy Pty Ltd TOID No: 22728 **RTO Student Information:** Please refer to www.inspiringbeauty.com.au and www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus. OHS / Personal Protective Equipment Students must wear enclosed footwear as per the industry OHS requirements. Inspiring Training Academy will provide all students with the required PPE for all training as per the Training package. Excursions: No external excursions will occur. Incursions from Industry experts may be included but at no additional cost to the students.	**Work Placement:** As per the training package requirement, many units of competency require students to complete treatments on paying clients, whilst this can be accommodated within a simulated salon environment, it is also encouraged that students seek **80 hours** of work placement in a workplace representing the course they are enrolled in. Structured workplace learning (SWL) gives student the opportunity to get on-the-job training, allowing students to strengthen the skills and knowledge of their qualification. For further information please visit the Victorian Curriculum and Assessment Authority website here **Other: Please note this course is subject to change.**

Future Pathways and Opportunities

Complementary studies:	• Chemistry	• Art	• Business Studies
Pathways:	• Certificate III in Hairdressing	• Certificate IV in Hairdressing	• Diploma of Salon Management
Possible Future Career Opportunities:	• Salon Assistant • Retail Sales	• Salon Manager • Hairdresser	

UOC Units of Competency

Units covered in the first year:			
Unit Code	Unit Name	Nominal Hours	Core or Elective
BSBWHS201	Contribute to health and safety of self and others	20	C
SHBXIND002	Communicate as part of a salon team	30	C
SHBXIND001	Comply with organisational requirements within a personal services environment	45	C
SHBXCCS003	Greet and prepare clients for salon services	10	C
SHBHBAS001	Provide shampoo and basin services	40	C
SHBHIND001	Maintain and organise tools, equipment and work areas	20	C
SHBHDES001	Dry hair to shape	40	C
SIRXSLS001	Sell to the retail customer	20	E
SHBXCCS001	Conduct salon financial transactions	25	C
SHBHBAS002	Provide head, neck and shoulder massages for relaxation	20	E
SHBHIND002	Research and use hairdressing industry information	30	E
SIRRMER001	Produce visual merchandise displays	35	E
	Total nominal hours	**335**	

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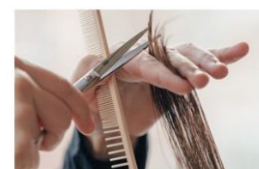
salon assistant | hairdressing stream

SHB20216 Certificate II in Salon Assistant
Inspiring Training Academy

Course Aims
This qualification reflects the role of a salon assistant within the hairdressing industry. You will gain the skills of how to maintain an efficient work environment whilst incorporating the highest hygiene standards. You will learn how to interact with clients in a professional manner and being able to assist your work team in preparing clients, shampooing and basic basin services. You will be able to perform Head neck and shoulder massage, braiding and blow waving techniques.

Course Delivery - Location and Times
Year 1: Inspiring Training Academy, 91A Boronia Road, **Boronia**. Wednesday 9:00am – 12:30pm **OR** Wednesday 1:00pm – 4:30pm. Nazareth College, Manning Drive, **Noble Park**. Wednesday 1:00pm – 4:30pm.
Mode of Delivery: Blended – combining face to face, online and self-paced study.
Duration: 1 year part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource: VCE-VET-program-chart.pdf
Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au
Qualification: A nationally recognised qualification: **SHB20216 - Certificate II in Salon Assistant.**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Inspiring Training Academy Pty Ltd TOID No: 22728 **RTO Student Information:** Please refer to www.inspiringbeauty.com.au and www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus. OHS / Personal Protective Equipment Students must wear enclosed footwear as per the industry OHS requirements. Inspiring Training Academy will provide all students with the required PPE for all training as per the Training package. Excursions: No external excursions will occur. Incursions from Industry experts may be included but at no additional cost to the students.	**Work Placement:** As per the training package requirement, many units of competency require students to complete treatments on paying clients, whilst this can be accommodated within a simulated salon environment, it is also encouraged that students seek **80 hours** of work placement in a workplace representing the course they are enrolled in. Structured workplace learning (SWL) gives student the opportunity to get on-the-job training, allowing students to strengthen the skills and knowledge of their qualification. For further information please visit the Victorian Curriculum and Assessment Authority website here **Other: Please note this course is subject to change.**

Future Pathways and Opportunities

Complementary studies:	• Chemistry	• Art	• Business Studies
Pathways:	• Certificate III in Hairdressing	• Certificate IV in Hairdressing	• Diploma of Salon Management
Possible Future Career Opportunities:	• Salon Assistant • Retail Sales	• Salon Manager • Hairdresser	

UOC **Units of Competency**

Unit Code	Unit Name	Nominal Hours	Core or Elective
Units covered in the first year:			
BSBWHS201	Contribute to health and safety of self and others	20	C
SHBXIND002	Communicate as part of a salon team	30	C
SHBXIND001	Comply with organisational requirements within a personal services environment	45	C
SHBXCCS003	Greet and prepare clients for salon services	10	C
SHBHBAS001	Provide shampoo and basin services	40	C
SHBHIND001	Maintain and organise tools, equipment and work areas	20	C
SHBHDES001	Dry hair to shape	40	C
SIRXSLS001	Sell to the retail customer	20	E
SHBXCCS001	Conduct salon financial transactions	25	C
SHBHBAS002	Provide head, neck and shoulder massages for relaxation	20	E
SHBHDES002	Braid hair	30	E
SIRRMER001	Produce visual merchandise displays	35	E
	Total nominal hours	**335**	

serVice

salon assistant

THE MASTERS INSTITUTE OF CREATIVE EDUCATION
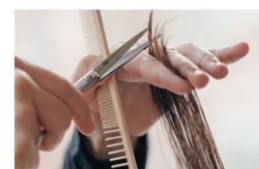
SHB20216 Certificate II in Salon Assistant
The Masters Creative Institute

Course Aims
The overall aim of this program is to provide young people with the opportunity to gain comprehensive entry-level training in the Hairdressing Industry. The program covers broad based and core skills and knowledge to assist with client services in the hair and beauty industry and provides a pathway into a hairdressing apprenticeship.

Course Delivery - Location and Times
Year 1: Headmasters Academy, Level 2, 185 Spring Street, Melbourne. Wednesday 8:45am-4:15pm
Mode of Delivery Classroom based.
Duration: 1 year part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource: VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **SHB20216 - Certificate II in Salon Assistant.**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Holmes Commercial Colleges (Melbourne) Ltd. T/A The Masters Creative Institute RTO: 0173 **RTO Student Information:** Please refer to www.tmice.edu.au and www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** Cost includes tuition, kit and uniform **Excursions:** NA **Work Placement:** Not required but is recommended. **Other:** NA

Future Pathways and Opportunities

Complementary studies:	• Art • Psychology	• Business Management • Studio Arts
Pathways:	• Certificate III in Hairdressing • Certificate IV in Hairdressing • Diploma of Salon Management	
Possible Future Career Opportunities:	• Salon Assistant • Salon Manager	• Retail Sales • Hairdresser

UOC Units of Competency

Units covered in the first year:			
Unit Code	**Unit Name**	**Nominal Hours**	**Core or Elective**
BSBWHS201	Contribute to health and safety of self and others	20	C
SHBHBAS001	Provide shampoo and basin services	40	C
SHBXIND002	Communicate as part of a salon team	30	C
SHBHDES001	Dry hair to shape	40	C
SHBHIND001	Maintain and organise tools, equipment and work areas	20	C
SHBHDES002	Braid hair	30	E
SHBXIND001	Comply with organisational requirements within a personal services environment	45	C
SHBXCCS001	Conduct salon financial transactions	25	C
SHBXCCS002	Provide head, neck and shoulder massages for relaxation	20	E
SHBXCCS003	Greet and prepare clients for salon services	10	C
SHBXCCS004	Recommend products and services	20	C
SHBHCL001	Apply hair colour products	30	E
	Total nominal hours	**330**	

service
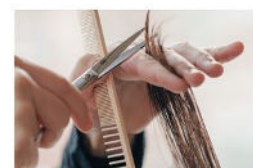
screen and media

CUA31020 Certificate III in Screen and Media
Boronia K-12 College

Course Aims
Certificate III in Screen and Media provides students with a pathway to a variety of creative industries. Units 1 and 2 offer units in photography, videography, and audio production. Units 3 and 4 offer a scored assessment and incorporates units such as 2D digital animations, writing content for a range of media, authoring interactive sequences and creating visual design components.

Course Delivery – Location Times
Year 1: Boronia K-12 College, 37-39 Albert Avenue, Boronia. Wednesday 1:00pm - 5:00pm
Year 2: NOT AVAILABLE IN 2026
Mode of Delivery: Classroom based
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL

All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCCA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **CUA31020 - Certificate III in Screen and Media**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: COSAMP RTO: 15455 **RTO Student Information:** Please refer to https://www.boroniak-12.vic.edu.au/our-college/key-policies/ and www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** All equipment is provided. Students may bring their own camera and laptop if they want to. **Excursions:** NA **Work Placement:** NA **Other:** NA

Future Pathways and Opportunities

Complementary studies:	• Animation		• Gaming and Visual effects	
Pathways:	• Certificate IV in Screen and Media – Interactive Media Specialisation • Certificate IV in Photography		• Diploma in Digital Media • Diploma in Photography • Bachelor's Degree in Photography	
Possible Future Career Opportunities:	• Photographer • Social Media • Marketing • Graphic Design	• Animator • Videographer • Audio Technician • Advertising	• Manager • Audio/Video • Asset creator	

UOC Units of Competency

Units covered in the first year: Available in 2026

Unit Code	Unit Name	Nominal Hours	Core or Elective
BSBCRT311	Apply critical thinking skills in a team environment	40	C
CUAWHS312	Apply work health and safety practices	30	C
CUAIND311	Work effectively in the creative industry	50	C
CUADIG303	Produce and prepare photo images	20	E
CUADIG311	Prepare video assets	30	E
KTWEB306	Develop a web presence using social media	30	E
		Total nominal hours	**320**	

Units covered in the second year: NA available in 2026; Available in 2027

Unit Code	Unit Name	Assessment Task	Nominal Hours	Core or Elective
CUAANM301	Create 2D digital animations	Product 05	35	C
CUADES302	Explore and apply the creative design process to 2D forms	Portfolio 07	60	C
CUADIG304	Create visual design components	Portfolio 07	30	C
CUADIG312	Author interactive sequences	Product 06	40	C
CUAWRT301	Write content for a range of media	Product 06	40	C
		Total Nominal hours	**205**	

creative

sport, aquatics and recreation

SIS30122 Certificate III in Sport, Aquatics and Recreation
Aquinas College

Course Aims
The VCE VET Sport and Recreation program aims to provide participants with the knowledge and skills to achieve competencies that will enhance their employment prospects in the sport and recreation or related industries. It also aims to enable participants to gain a recognised credential and to make a more informed choice of vocation or career path.
Course Delivery - Location and Times **Year 1:** **NA in 2026** **Year 2:** Aquinas College, Great Ryrie Street, Ringwood; Wednesday 1:30pm-5.30pm **Mode of Delivery:** Classroom and Gymnasium based. **Duration:** 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource: VCE-VET-program-chart.pdf Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au A nationally recognised qualification - **please note**: If a student participated in the first year, then a Dual qualification is attainable after the completion of the second year. (SIS20122 Certificate **II** in Sport and Recreation (Year 1) and SIS30122 Certificate **III** in Sport, Aquatics and Recreation (Year 2).

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Saville RTO: 45452 **RTO Student Information:** Please refer to www.mullumvetcluster.com.au for your rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** Students will have to wear home school/sport uniform. **Excursions:** Students may be required to attend a planned Excursion. Additional costs may be involved. **Work Placement:** Not required but is recommended. **Other:** NA

Future Pathways and Opportunities

Complementary studies:	• Physical Education	
Pathways:	• Certificate IV in Sport and Recreation • Diploma in Sport and Recreation	• Bachelor of Exercise Science • Bachelor of Sports Coaching and Development
Possible Future Career Opportunities:	• Exercise Science • Human Movement • Nutrition	• Physical Education Teaching • Physiotherapy • Sports Medicine

UOC Units of Competency

Units covered in the first year (SIS30122 Certificate II in Sport and Recreation and partial completion of SIS30122 Certificate III in Sport, Aquatics and Recreation): NA in 2026 but will be available in 2027.

Unit Code	Unit Name	Nominal Hours	Core or Elective
HLTWHS001	Participate in workplace health and safety	20	C
SISXCCS004	Provide quality service	25	C
SISXEMRO03	Respond to emergency situations	20	C
SISXFACO06	Maintain activity equipment	5	E
SISXINDO11	Maintain sport, fitness, and recreation industry knowledge	50	C
HLTAIDO11	Provide first aid	18	C
HLTAIDO09	Provide cardiopulmonary resuscitation	4	C
SISSPARO09	Participate in conditioning for sport	30	E
BSBPEF301	Organise personal work priorities	30	C
SISSSOFO02	Continuously improve officiating skills and knowledge	20	C
SISXINDOO9	Respond to interpersonal conflict	20	E
SISOFLD001	Assist in conducting recreation sessions	30	C
	Total	**272**	

Units covered in the second year (SIS30122 Certificate III in Sport, Aquatics and Recreation) available 2026

Unit Code	Unit Name	Assessment Task	Nominal Hours	Core or Elective
BSBWHS303	Participate in WHS hazard identification, risk assessment and risk control	Portfolio 07	50	C
SISSSCO001	Conduct sport coaching sessions with foundation 50 level participants	Work Performance 01	50	C
SISXPLD002	Deliver recreation programs	Work Performance 02	60	C
SISXPLD004	Facilitate groups	Portfolio 07	25	C
		Total	**185**	

service

sport, aquatics and recreation

SIS30122 Certificate III in Sport, Aquatics and Recreation
Scoresby Secondary College

Course Aims
The VCE VET Sport and Recreation program aims to provide participants with the knowledge and skills to achieve competencies that will enhance their employment prospects in the Sport, Aquatics and Recreation related industries. It also aims to enable participants to gain a recognised credential and to make a more informed choice of vocation or career path.

Course Delivery - Location and Times
Year 1: Scoresby Secondary College, Cavell Street, Scoresby. Wednesday 1:30pm-5:00pm
Year 2: Scoresby Secondary College, Cavell Street, Scoresby. Wednesday 1:30pm-5:00pm
Mode of Delivery: Classroom/Face to face delivery
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCCA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **SIS30122 - Certificate III in Sport, Aquatics and Recreation**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Savile RTO: 45452 **RTO Student Information:** Please refer to the Mullum Cluster Website www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** Students need to bring their college's PE uniform to participate in practical sessions. Excursions to Recreation Facilities are covered in course fees. **Excursions:** Students may be required to attend a planned Excursion. **Work Placement:** Not required but is recommended. **Other:** NA

Future Pathways and Opportunities

Complementary studies:	• Physical Education	
Pathways:	• Certificate IV in Sport and Recreation • Diploma in Sport and Recreation • Diploma in Sport/ Leadership and Management	
Possible Future Career Opportunities:	• Exercise Science • Human Movement • Nutrition	• Physical Education Teaching • Physiotherapy • Sports Medicine

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
HLTWHS001	Participate in workplace health and safety	20	C
SISXCCS004	Provide quality service	25	C
SISXEMR003	Respond to emergency situations	20	C
SISXFAC006	Maintain activity equipment	5	E
SISXIND011	Maintain sport, fitness, and recreation industry knowledge	50	C
HLTAID011	Provide first aid	18	C
HLTAID009	Provide cardiopulmonary resuscitation	4	C
SISSPAR009	Participate in conditioning for sport	30	E
BSBPEF301	Organize personal work priorities	30	C
SISSSOF002	Continuously improve officiating skills and knowledge	20	C
SISXIND009	Respond to interpersonal conflict	20	E
	Total nominal hours	**242**	

Units covered in the second year:

Unit Code	Unit Name	Assessment Task	Nominal Hours	Core or Elective
BSBWHS308	Participate in WHS hazard identification, risk assessment and risk control	Portfolio 07	50	C
SISXPLD004	Facilitate Groups	Portfolio 07	25	C
SISSSCO001	Conduct sport coaching sessions with foundation level participants	Work Performance 01	50	C
SISXPLD002	Deliver recreation programs	Work Performance 02	60	C
	Total nominal hours		**185**	

SERVice

tourism

SIT20122 Certificate II in Tourism
Cire Services

Course Aims
This course prepares students with a defined and limited range of tourism operational skills and basic industry knowledge to perform routine and repetitive tasks and work under direct supervision, providing a pathway to work in many tourism and travel industry sectors. Job roles include museum attendant, office or administration assistant for tour operator or travel agency.
Course Delivery - Location and Times
Year 1: Cire Services, Level 1, 7-9 John Street, Lilydale. Wednesday 9:00am - 12:30pm   **Mode of Delivery:** Classroom based.   **Duration:** 1 year part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource: VCE-VET-program-chart.pdf
Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au
Qualification: A nationally recognised qualification: **SIT20122 Certificate II in Tourism.**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Cire Services TOID: 4150 **RTO Student Information:** Please refer to www.mullumvetcluster.com.au for student rights and responsibilities while on campus.	**OHS / Personal Protective Equipment:** N/A **Excursions:** NA **Work Placement:** Not required however, highly encouraged/recommended. **Other:** AQF level 2 (Not 3)

Future Pathways and Opportunities

Complementary studies:	• Business Studies		
Pathways:	This qualification provides a pathway to work, and/or further study in the community services sector. Potential further study pathways include: • Certificate III in Events • Certificate IV in Travel and Tourism • Diploma of Travel and Tourism Management • Diploma of Event Management		
Possible Future Career Opportunities:	A range of employment opportunities including: • Office Assistant for a small tour operator • Documentation clerk for a tour wholesaler	• Reception and Office Assistant in a professional conference organiser • Museum Attendant	• Receptionist and Office Assistant in a retail travel agency • Retail Assistant in a tourist attraction

UOC Units of Competency

Unit Code	Unit Name	Nominal Hours	Core or Elective
Units covered over the two units:			
SITTIND003	Source and use information on the tourism and travel industry	25	C
SITXCCS009	Provide customer information and assistance	20	C
SITXCCS011	Interact with customers	20	C
SITXCOM007	Show social and cultural sensitivity	20	C
SITXWHS005	Participate in safe work practices	12	C
BSBTWK201	Work effectively with others	40	E
SIRXPDK001	Advise on products and services	30	E
SIRXSLS001	Sell to the retail customer	20	E
SITTTVL001	Access and interpret product information	65	E
SITXCCS010	Provide visitor information	35	E
SITXCOM006	Source and present information	10	E
	Total nominal hours	**297**	

serVice

tourism

SIT30122 Certificate III in Tourism
William Angliss Institute

Course Aims
Prepares students with a range of tourism service, sales and operational skills to perform industry operations and coordinate tourism services, under limited supervision, providing a pathway to work in many tourism industry sectors and a range of employers including tour operators, visitor information centres, attractions, holiday parks and resorts.
Course Delivery - Location and Times
Year 1: William Angliss Institute, 555 La Trobe Street, Melbourne. Wednesday 1:00pm – 6:30pm, **OR** Friday 9:00am – 2:00pm (Numbers will determine which day/s will run in 2026.)
Year 2: (2027)
Mode of Delivery Classroom based.
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource: VCE-VET-program-chart.pdf
Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au
Qualification: A nationally recognised qualification: **SIT30122 Certificate III in Tourism**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: William Angliss Institute RTO: 3045 **RTO Student Information:** Please refer to https://www.angliss.edu.au/siteassets/pdf-files/policy/student-code-of-conduct.pdf and www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** NA **Excursions:** There is an excursion, and the cost will be $200 **Work Placement:** Not required. **Other:** NA

Future Pathways and Opportunities

Complementary studies:	• Hospitality		• Hotel Accommodation	
Pathways:	Employment pathways in a range of tourism service, sales and operational skills to perform industry operations and coordinate tourism services, under limited supervision, providing a pathway to work in many tourism industry sectors and a range of employers including tour operators, visitor information centres, attractions, holiday parks and Employment pathways in a range of tourism service, sales and operational skills to perform industry operations and coordinate tourism services, under limited supervision, providing a pathway to work in many tourism industry sectors and a range of employers including tour operators, visitor information centres, attractions, holiday parks and			
Possible Future Career Opportunities:	• Tour Operator • Visitor information Centre	• Providing customer service • Holiday parks and resorts	• Attractions • Cultural and heritage sites	

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
SITTIND003	Source and use information on the tourism and travel industry	25	C
SITTTVL004	Sell tourism products or services	35	C
SITXWHS005	Participate in safe work practices	12	C
SITXCCS014	Provide service to customers	25	C
SITXCOM008	Provide a briefing or scripted commentary	20	C
HLTAID011	Provide First Aid	18	E
SITTTTVL011	Access and interpret product information	65	C
SITXCOM009	Address protocol requirements	25	E
	Total nominal hours	**225**	

Units covered in the second year: (2027)

Unit Code	Unit Name	Nominal Hours	Core or Elective
SIRXPDK001	Advise on products and services	30	E
SITXCOM007	Show social and cultural sensitivity	20	C
SITTTVL003	Provide advice on Australian destinations	40	C
SITXCCS010	Provide visitor information	35	C
SITTGDE016	Lead tour groups	30	C
SITXCOM006	Source and present information	10	E
SITTTVL005	Prepare customer quotations	30	C
		195	

serVice

visual arts

CUA31120 Certificate III in Visual Arts
Melba College

Course Aims
To provide students with the opportunity to produce drawings to communicate ideas, apply knowledge of history and theory to own arts practice and produce creative work. Employment opportunities reflect roles such as ceramics studio assistant, community theatre assistant and arts, craft or design practitioner.
Course Delivery - Location and Times **Year 1:** Melba College, Brentnall Road, Croydon; Wednesday 2:00pm – 6:00pm **Year 2:** Melba College, Brentnall Road, Croydon; Wednesday 2:00pm – 6:00pm **Mode of Delivery:** Classroom based **Duration:** 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource: VCE-VET-program-chart.pdf
Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au
Qualification: A nationally recognised qualification: **CUA31120 Certificate III in Visual Arts**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: COSAMP RTO: 41549 **RTO Student Information:** https://cosamp.edu.au/ Please refer to and www.mullumvetcluster.com.au for your rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** Students will have to wear school uniform. Additional costs **will NOT** be involved. **Excursions:** Students may be required to attend a planned excursion. Additional costs may be involved. Information will be provided by the teacher. **Work Placement:** NA. **Other:** NA

Future Pathways and Opportunities

Complementary studies:	• Art Creative Practice	• Art Making and Exhibiting
Pathways:	• Certificate IV in Visual Arts	
Possible Future Career Opportunities:	• Art or Media Professional • Sculptor	• Painter (Visual Arts) • Visual Arts and Craft professional

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
BSBPEF202	Plan and apply time management	20	E
BSBWHS211	Contribute to the health and safety of self and others	20	C
CUAACD201	Develop drawing skills to communicate ideas	60	E
CUAACD311	Produce drawings to communicate ideas	80	C
CUAPAI311	Produce paintings	50	C
CUAPPR311	Produce creative work	45	C
CUAPPR314	Participate in collaborative creative projects	50	E
	Total nominal hours	**325**	

Units covered in the second year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
CUADES201	Follow a design process	50	E
CUAPHI312	Capture photographic images	60	E
CUASCU311	Produce sculpture	50	E
CUARES301	Apply knowledge of history and theory to own arts practice	50	C
CUAPHI305	Use wet darkroom techniques to produce monochrome photographs	50	E
	Total nominal hours	**26**	

creative

workplace skills

BSB20120 Certificate II in Workplace Skills
Cire Services

Course Aims
This nationally recognised qualification is designed to prepare individuals for entry-level roles in business and administration. It provides a strong foundation in essential workplace practices, including communication, time management, teamwork, and customer service. Learners gain practical experience with key business software and develop the confidence to carry out routine clerical and administrative tasks under supervision.

Course Delivery - Location and Times
Year 1: Cire Services, Level 1, 7-9 John Street, Lilydale. Wednesday 1:00pm – 4:30pm
Mode of Delivery: Classroom based.
Duration: 1 year part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL

All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCAA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **BSB20120 Certificate II in Workplace Skills.**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: Cire Services TOID: 4150 **RTO Student Information:** Please refer to www.mullumvetcluster.com.au for student rights and responsibilities while on campus.	**OHS / Personal Protective Equipment:** N/A **Excursions:** Yes **Work Placement:** Not required however, highly encouraged/recommended. **Other: NA**

Future Pathways and Opportunities

Complementary studies:	• Business Studies • Skills for Work and Vocational Pathways	• Applied Digital Technologies • Community Services
Pathways:	This qualification is designed as an entry point into the workforce or further vocational education. Common pathways include: • Further VET study in business, administration, retail, hospitality or customer service • School-based traineeships or apprenticeships • Transition to employment in entry-level roles with the potential to upskill on the job. • Foundation for higher-level qualifications, such as Certificate III or IV in Business, Leadership and Management, or Human Resources	
Possible Future Career Opportunities:	Graduates of the BSB20120 Certificate II in Workplace Skills are equipped for a variety of entry-level roles across industries. These include:	
	• Administrative Assistant • Receptionist • Customer Service Assistant • Clerical Worker	• Data Entry Operator • Office Junior • Retail or Hospitality Assistant (with additional training)
	These roles typically involve routine tasks such as handling customer inquiries, using office software, managing time effectively, and working in team environments under supervision.	

UOC Units of Competency

Unit Code	Unit Name	Nominal Hours	Core or Elective
Units covered over the two units:			
BSBCMM211	Apply communication skills	40	C
BSBOPS201	Work effectively in business environments	30	C
BSBPEF202	Plan and apply time management	20	C
BSBSUS211	Participate in sustainable work practices	20	C
BSBWHA211	Contribute to the health and safety of self and others	20	C
BSBPEF201	Support personal wellbeing in the workplace	50	E
BSBTEC202	Use digital technologies to communicate in a work environment	20	E
BSBTEC203	Research using the internet	30	E
BSBPEF101	Plan and prepare for work readiness	20	E
BSBTWK201	Work effectively with others	40	E
	Total nominal hours	**290**	

service

workplace skills

BSB20120 Certificate II in Workplace Skills
Fairhills High School

Course Aims
Certificate II in Workplace Skills is an entry-level qualification that provides students with the knowledge and skills to enhance their employment prospects in a business environment. It provides an understanding of business fundamentals ready for a Career in the Business World. Students will develop a broad range of knowledge and skills ready for employment in a variety of roles including, Administration and Customer Service. The program provides a pathway for continued study into higher education – Business Studies.
Course Delivery - Location and Times
Year 1: Fairhills High School, Scoresby Road, Knoxfield. Wednesday 1:00pm – 4:30pm **Mode of Delivery** Classroom based. **Duration:** 1 year part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL.
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCCA Get VET resource: VCE-VET-program-chart.pdf Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au **Qualification:**   A nationally recognised qualification: **BSB20120 - Certificate II Workplace Skills**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: iVET RTO: 40548 **RTO Student Information:** Please refer to www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** NA **Excursions:** Students will be required to complete and return Excursion permission slips in line with education department policy. **Work Placement:** 40 hours of work placement over 1 year is a recommendation for this program. **Other: Please note that students have the opportunity to complete the second year of Workplace Skills (Business) at Swinburne, Wantirna campus. This will give them 3 / 4 units towards VCE and a study score.**

Future Pathways and Opportunities

Complementary studies:	• Accounting	• Business Management
Pathways:	• Certificate III in Business	
Possible Future Career Opportunities:	• Administration • Customer Service receptionist • Management • Marketing • Public Relations Officer	• Accountant • Receptionist • Clerical Assistant • Small Business Owner • Sub Contractor

UOC Units of Competency

Units covered in the first year:			
Unit Code	**Unit Name**	**Nominal Hours**	**Core or Elective**
BSBPEF101	Plan and prepare for work readiness	20	E
BSBPEF202	Plan and apply time management	20	C
BSBWHS211	Contribute to health and safety of self and others	20	C
BSBCMM211	Apply communication skills	40	C
BSBOPS201	Work effectively in business environments	30	C
BSBTEC 201	Use business software applications	60	E
BSBTEC203	Research using the internet	30	E
BSBTEC202	Use digital technologies to communicate in a work environment	20	E
BSBCRT201	Develop and apply thinking and problem solving skills	30	E
BSBSUS211	Participate in sustainable work practices	20	C
	Total nominal hours	**290**	

service

workplace skills

BSB20120 Certificate II in Workplace Skills (completed over 2 years)
Sherbrooke Community School

Course Aims
Certificate II in Workplace Skills is an entry-level qualification that provides students with the knowledge and skills to enhance their employment prospects in a business environment. It provides an understanding of business fundamentals ready for a Career in the Business World. Students will develop a broad range of knowledge and skills ready for employment in a variety of roles including, Administration and Customer Service. The program provides a pathway for continued study into high education – Business Studies.

Course Delivery - Location and Times
Year 1: Sherbrooke Community School, 311 Mount Dandenong Tourist Road, Sassafras. Wednesday 9:00am -12:30pm
Year 2: Sherbrooke Community School, 311 Mount Dandenong Tourist Road, Sassafras. Wednesday 9:00am -12:30pm
Mode of Delivery: Classroom based.
Duration: 2 years part time

On successful completion of this program the student will achieve credit towards VCE, VCE VM, VPC and Intermediate VCAL
All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCCA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **BSB20120 - Certificate II Workplace Skills**

Additional Requirements/ Information

Name of RTO & Provider of Qualification: iVET RTO: 40548 **RTO Student Information:** Please refer to www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus.	**OHS / Personal Protective Equipment:** NA **Excursions:** Students will be required to complete and return Excursion permission slips in line with education department policy. **Work Placement:** 40 hours of work placement over 2 year is a recommendation for this program. **Other:** NA

Future Pathways and Opportunities

Complementary studies:	• Accounting	• Business Management
Pathways:	• Certificate III in Business	
Possible Future Career Opportunities:	• Administration • Customer Service receptionist • Management • Marketing • Public Relations Officer	• Accountant • Receptionist • Clerical Assistant • Small Business Owner • Sub-Contractor

UOC Units of Competency

Units covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
BSBPEF101	Plan and prepare for work readiness	20	E
BSBPEF202	Plan and apply time management	20	C
BSBWHS211	Contribute to health and safety of self and others	20	C
BSBCMM211	Apply communication skills	40	C
BSBOPS201	Work effectively in business environments	30	C
BSBSUS211	Participate in sustainable work practices	20	C
	Total nominal hours	**150**	

Units covered in the second year:

Unit Code	Unit Name	Nominal Hours	Core or Elective
BSBTEC 201	Use business software applications	60	E
BSBTEC203	Research using the internet	30	E
BSBTEC202	Use digital technologies to communicate in a work environment	20	E
BSBCRT201	Develop and apply thinking and problem solving skills	30	E
	Total nominal hours	**140**	

service

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