

**Please return by Wednesday 3 December 2025**

Instalments commence:

Weekly:	Friday	5/12/25	44 instalments
Fortnightly:	Friday	5/12/25	22 instalments
	or	12/12/25	22 instalments
Monthly:		28/12/25	10 instalments

**All 2026 accounts must be finalised by 2 October 2026**

# 2026 Payment Authority Form

## 1. Fee payer information:

St Joseph's College account code (located top right on tax invoice/statement)

First Name  Surname

Phone  Email

Address

## 2. I wish to pay instalments:

☐ Weekly (Fridays) ☐ Fortnightly (Fridays) ☐ Monthly (28<sup>th</sup> day of month)

Instalment amount \$  Commencing  /  /

☐ Until account is fully paid (zero balance) **or** ☐ Ongoing to allow my account to go into credit

## 3. I wish to pay instalments by:

☐ Credit Card **or** ☐ Direct Debit

If credit card is selected, complete the following:

Name on Card

☐ Visa ☐ Mastercard

Credit Card Number

Expiry Date

If direct debit is selected, complete the following:

Account Name

BSB/Branch Number

Account Number

Bank/Financial Institution Name

I authorise St Joseph's College (User ID 067827) to debit funds from my account at the financial institution identified above and as prescribed by the Bulk Electronic Funds Clearing System (BECS). I certify that I am an authorised signatory of the above account and the payment instructions are consistent with the account authority or signing instructions held by my financial institution for that account. I understand that I may change my banking details or cancel this agreement by emailing [fees@stjosephs.com.au](mailto:fees@stjosephs.com.au) a minimum of 14 days in advance.

**Signature**

**Date**

Please ensure adequate cleared funds are available in your nominated account on the due date. Returned payments may be charged an administration fee of \$15. Completed forms can be returned by post or in person to St Joseph's College, 5 Brenock Park Drive, Ferntree Gully Vic 3156. Direct Debit Service Agreement available on College website.