



2025 Payment Authority Form

Please return by Wednesday 4 December 2024

Instalments commence:

Weekly:	Friday	6/12/24	44 instalments
Fortnightly:	Friday	6/12/24	22 instalments
	or	13/12/24	22 instalments
Monthly:		28/12/24	10 instalments

All 2025 accounts must be finalised by 3 October 2025

1. Fee payer information:

St Joseph's College account code (located top right on tax invoice/statement)

First Name Surname

Phone Email

Address

2. I wish to pay instalments:

Weekly (Fridays) Fortnightly (Fridays) Monthly (28th day of month)

Instalment amount \$ Commencing / /

Until account is fully paid (zero balance) **or** Ongoing to allow my account to go into credit

3. I wish to pay instalments by:

Credit Card **or** Direct Debit

If credit card is selected, complete the following: If direct debit is selected, complete the following:

Name on Card Account Name

Visa Mastercard BSB/Branch Number

Credit Card Number Account Number

Expiry Date Bank/Financial Institution Name

I authorise St Joseph's College (User ID 067827) to debit funds from my account at the financial institution identified above and as prescribed by the Bulk Electronic Funds Clearing System (BECS). I certify that I am an authorised signatory of the above account and the payment instructions are consistent with the account authority or signing instructions held by my financial institution for that account. I understand that I may change my banking details or cancel this agreement by emailing fees@stjosephs.com.au a minimum of 14 days in advance.

Signature **Date**

Please ensure adequate cleared funds are available in your nominated account on the due date. Returned payments may be charged an administration fee of \$15. Completed forms can be returned by post or in person to St Joseph's College, 5 Brenock Park Drive, Ferntree Gully Vic 3156. Direct Debit Service Agreement available on College website.